



THE CHAPTER BYLAWS
OF
SIGMA ALPHA EPSILON

WASHINGTON
ALPHA CHAPTER



Maintained by Quinn Shumaker – Eminent Recorder; as of February 26th, 2017

Title I: Introduction

All votes noted in this document are considered simple majority with quorum (50%) unless stated otherwise.

Article I:

This document is the ruling document of law for the Washington Alpha chapter of Sigma Alpha Epsilon. The bylaws defined in this document must be followed and enforced as written.

Article II: Amendments

Section I: Proposing an Amendment

An amendment to these bylaws may be proposed by any member of good standing or committee in:

1. Writing, submitted to the current Eminent Recorder;
2. Any regular chapter meeting

Section II: Adopting an Amendment

A proposed amendment must be tabled for a period of one week allow the chapter to investigate the necessity and merits of the proposed amendment. At the next regular chapter meeting, the proposed amendment shall be brought to the table for consideration. In order for the proposed amendment to be adopted into the bylaws, twothirds of the present active members in good standing must vote in favor of the adopting the amendment.

Section III: Maintaining the Bylaws

The bylaws must be reviewed annually by the Bylaw Review Committee. Bylaw review must be held semi-annually by the Eminent Recorder

Title II: Membership

Article I: Active Members

An active member of the Washington Alpha Chapter is defined as any properly initiated member of Sigma Alpha Epsilon who is:

1. Currently attending the University of Washington;
2. Living in the chapter house;
3. A member of good standing according to the Sigma Alpha Epsilon National Bylaws and the Washington Alpha Chapter Bylaws;
4. Considered in good standing if he has completed a total of at least 7 hours of community service per quarter;
5. Considered in good standing if he is involved in at least one additional campus or community organization¹;
6. Considered in good standing if he attends or is excused from at least 85% of chapter meetings each year;
7. Considered in good standing if he attends or is excused from at least 75% of chapter Ritual events;

¹ Members in their senior year are exempt from this requirement, with the expectation they are working toward finding gainful employment upon graduation

40 **Article II: Probated Active Member**

41 A probated active member is defined as any properly initiated member of Sigma Alpha Epsilon who is:

- 42 1. Attending the University of Washington;
43 2. Living in the chapter house;
44 3. Not in good standing with the Fraternity;

45

46 **Article III: Live-out Membership**

47 A live-out member is defined as any properly initiated member of Sigma Alpha Epsilon who is:

- 48 1. Attending the University of Washington;
49 2. Not living in the chapter house;
50 3. In good standing with the Fraternity;

51

52 **Article IV: Inactive Membership**

53 An inactive member is one who, at his own request and upon good cause shown while still a student at the
54 University of Washington, has been permitted by the Executive Council and Alumni Financial Board to assume the
55 status of inactivity.

56 Such a member cannot become inactive until he has paid all dues and obligations to his Chapter, the
57 Province, and the National Fraternity.

58

59 **Article V: Alumni Membership**

60 Alumni status shall be granted to all active members in good standing upon graduation from the University
61 or upon completion of four years attendance at the University of Washington.

62 Alumni status shall also be granted to all active members who leave the Fraternity for the purpose of
63 marriage.

64

65 **Article VI: Affiliation**

66 *Section I: Transfer Requirements*

67 A transfer member may affiliate with the Washington Alpha chapter upon consideration of:

- 68 1. His past standing record;
69 2. His recommendations from his former chapter; and
70 3. His meeting of all requirements of the National Laws;

71 A simple majority vote of the chapter is required for affiliation. The member seeking to affiliate must also present a
72 transfer card, signed by the Eminent Archon and the Eminent Treasurer of his former chapter, which proves that he
73 does not carry any outstanding debt to them.

74

75 *Section II: Pin Order*

76 An affiliate's pin order will be placed at the bottom of the respective Initiated Class.

77

78

79 **Title III: Organization**

80

81 **Article I: Meetings**

82

83 *Section I: Chapter Meetings*

84 There shall be a Chapter meeting every Monday night during the school year unless canceled or postponed
85 by the Eminent Archon. Every initiated member shall be invited to attend. All collegiate members have the ability
86 to vote.

87
88 *Section II: Chapter Meeting Attire*
89 Chapter attire will be at the discretion of the Eminent Archon.
90
91 *Section III: Chapter Meeting Attendance*
92 An active member may be excused from the chapter meeting if he provides a valid excuse to the Eminent Warden
93 prior to the meeting.
94 Late admittance to chapter meetings of more than half an hour will count as a tardy unless it is excused by
95 the Eminent Warden.
96
97 *Section IV: Special Meetings*
98 Special meetings may be called at any time by the Eminent Archon and/or Executive Council. Three hours
99 warning must be given, and any voting required must have quorum.
100
101 *Section V: Conduct of Meetings*
102 All meetings shall be conducted in accordance with
103 1. The National Bylaws;
104 2. The Chapter Bylaws;
105 3. The ritual of the fraternity;
106 4. Parliamentary procedure as set forth in Robert’s Rules of Order;
107
108 *Section VI: Quorum*
109 At any chapter meeting, a simple majority of the house members shall constitute quorum.
110
111 **Article II: Government of Chapter** *Section I: Rank of Government*
112 The following order shall be the government hierarchy of chapter offices:
113 1. Eminent Archon
114 2. Executive Council
115 3. Eminent Deputy Archon
116 4. Eminent Treasurer
117 5. Eminent Recorder
118 6. Eminent Warden
119
120 *Section II: Election of Officers*
121 All officers included in Title IV Article III shall be elected by the chapter in accordance with the following
122 guidelines:
123 1. There shall be annual, semi-annual, and quarterly elections for officers.
124 2. For all terms, the nominations will open the seventh and eighth week of the quarter.
125 3. For all terms, elections will take place on the eighth and ninth week.
126 4. Those elected to office will be sworn in on the first week of the following quarter, but will immediately
127 begin taking responsibilities of their respected position at the discretion of the member currently holding
128 the position.
129 5. The requirements and responsibilities of each position must be fulfilled to the end of the elected term,
130 regardless of the newly elected officer. The Eminent Archon is required to live in during the summer.

- 131 6. The Eminent Archon, Eminent Deputy Archon, and Eminent Recorder will assume the responsibilities of
132 the positions under the guidance of the current positions holders, and be sworn in on the first week of the
133 following quarter.
- 134 7. Elections for all other offices begins after the conclusion of the elections for the Eminent Archon, Eminent
135 Deputy Archon, and Eminent Recorder and, as time dictates, will follow into the ninth week of fall quarter.
- 136 9. All nominations for office will take place the week prior to elections.
- 137 10. Upon election to a salaried office, the new officer must be in good financial standing with the Fraternity or
138 forfeit his right to that position.

139

140 The following positions are elected annually, during the Winter quarter:

- 141 1. Eminent Archon
142 2. Eminent Treasurer
143 3. Eminent Preceptor
144 4. Community Service (exec)

145

146 The following positions are elected bi-quarterly, with Fall/Winter and Spring/Summer cycles:

- 147 1. Eminent Herald
148 2. Eminent Warden
149 3. House Manager
150 4. Custodial Chair
151 5. Member Educator
152 6. Recruitment Chair

153

154 The following positions are elected bi-quarterly, with Summer/Fall and Winter/Spring cycles:

- 155 1. Eminent Deputy Archon
156 2. Academics Chair

157

158 The following positions are elected quarterly:

- 159 1. Eminent Recorder
160 2. Eminent Chronicler
161 3. Eminent Correspondent
162 4. Social Chair
163 5. Parking Chair
164 6. Brotherhood Chair
165 7. Philanthropy Chair
166 8. Sports Chair
167 9. Special Events Committee
168 10. Eminent Chaplain
169 11. Fitness Chair
170 12. Health and Safety Chair
171 13. Kitchen Chair
172 14. Webmaster
173 15. Community Service Chair (non-exec)
174 16. Internet Chair
175 17. Sustainability Chair

176

177 Summer Live-in Chair shall be elected annually during the winter election period for a Spring/Summer term

178

179 *Section III: Officer Discounts*

180 Each discount offered to an officer must be approved by a majority chapter vote at the end of the respective
181 term.

182

183 The following officers shall receive a ½ discount on his house bill for his elected term:

- 184 1. Eminent Archon
- 185 2. Eminent Treasurer

186

187 The following officers shall receive a ¼ discount on his house bill for his elected term:

- 188 1. House Manager
- 189 2. Custodial Chair
- 190 3. Kitchen Manager

191

192 Recruitment Chair discounts shall be calculated as follows:

- 193 1. Fall/Winter rush chairmen will be paid \$600/signee collectively the following quarter at the beginning of
194 which the chapter will vote and decide the allocation of the collectively earned amount. The allocation
195 decision must be made no later than the third chapter of the quarter.
- 196 2. Spring/Summer Chairmen will be compensated based on a tiered system with the following levels:
- 197 3. For 0-13 new members the recruitment chairmen will each receive \$100 per new member discounted off
198 their winter house bill
- 199 4. For 14-16 new members the recruitment chairmen will be given a full discount off their winter house bill
- 200 5. For 17-19 new members the recruitment chairmen will be given a full discount off winter quarter's house
201 bill and ½ of their spring house bill discounted.
- 202 6. For 20-23 new members the recruitment chairmen will be given a full discount off their winter and spring
203 quarter house bills.
- 204 7. For 24-27 new members the recruitment chairmen will be given full discounts off their winter and spring
205 house bills and ½ of their fall house bill will be discounted.
- 206 8. For 28 new members and greater the recruitment chairmen will receive a full discount off the next year's
207 house bill with an additional \$200 payment per new member greater than 28.

208

209 Summer Live-in Chair discounts shall be calculated as follows:

- 210 1. Summer Live-in shall receive 1/3 off their summer house bill plus \$10 off their house bill for each person
211 living in, in addition to the 50th person living in the house as of July 1st.

212

213 *Section III: Declaring an Office vacant* An
214 office may be declared vacant by:

- 215 1. The Chapter (with a 2/3 vote); or
- 216 2. The officer himself;

217

218 Whenever the chapter expresses its desire for the recall of an officer, the resulting vacancy must be filled
219 immediately. If an office is declared vacant by Chapter vote, or the officer himself, he will receive no compensation
220 unless he appeals to the Executive Council, and the Executive Council grants him compensation.

221

222 **Article III: Duties of Officers**

223 Every Officer must follow these rules, and the rules listed under their title.

- 224 1. Officers shall not use the house budget for personal use.
- 225 2. They must repay full balance used along with a punitive fine defined by the Executive Council.
- 226 3. Executive and officers of importance for the function of the Fraternity as a whole must maintain either a
- 227 digital or physical binder containing all information useful in conducting and executing their respective
- 228 responsibilities.

229

230 *Section I:* The Eminent Archon shall:

- 231 1. Preside at the meetings of the Chapter Collegiate.
- 232 2. Appoint committees not otherwise provided for.
- 233 3. Enforce strict observance of laws, bylaws, and lawful order.
- 234 4. Be responsible for and have the authority over the conduct or actions of any member in matters relevant to
- 235 the good of the chapter.
- 236 5. Authorize all appropriations and purchases of the chapter with the consent of the Eminent Treasurer.

237

238 *Section II:* Eminent Deputy Archon shall:

- 239 1. Perform the duties of the Eminent Archon in his absence.
- 240 2. Be in charge of Alumni relations.
- 241 3. Act as parliamentarian and have a proficient knowledge of Robert's Rules of Order, chapter bylaws, and
- 242 National Laws.
- 243 4. Act as presiding officer of the Executive Council; assemble that body to try all offenses against the
- 244 fraternity policy, committed by any active, and see that the proper penalty or action is taken.
- 245 5. Act as council for the Eminent Archon and offer him input on decisions.
- 246 6. Act as a liaison between the chapter and parents, organizing family functions (Mother/son brunch, Potlucks,
- 247 etc.).
- 248 7. Give notice of all expulsions, suspensions and reinstatements by the chapter as required in Section 189 of
- 249 the National Laws.
- 250 8. Preside over the Judicial Board and votes in the event of a tie-breaker
- 251 9. Be in charge of collecting and maintaining a database of position binders to be accessed by any active
- 252 member

253

254 *Section III:* Eminent Treasurer shall:

- 255 1. Collect all money due to the chapter.
- 256 2. Create a quarterly budget including an allocation of money to appropriate chapter offices and assist these
- 257 chapter offices in the maintenance of these budgets.
- 258 3. Hold the funds, securities, vouchers and account books of the chapter.
- 259 4. Make all payments lawfully assessed and have authority over all expenditures of the chapter.
- 260 5. Supervise the activities and expenditures of the cook.
- 261 6. Render a complete monthly financial report to the chapter, and to active members upon request.
- 262 7. Be secured and be bonded for five thousand dollars or more.
- 263 8. Make all reports necessary, as outlined in the National Laws (Article 27, Section 100) or as designated by
- 264 the chapter.
- 265 9. On the first Chapter of every month, a budget report must be presented before the chapter meeting occurs.

266

267

268 *Section IV:* Eminent Recorder shall:

- 269 1. Keep minutes of the chapter meetings, the Executive Council, Judicial Board, or any required meeting

- 270 2. Notify in writing any member who is to be tried under Title VI (Trial Tribunal) and in the case where the
271 penalty is automatic, notify the offender and in cooperation with the Eminent Deputy Archon, see that the
272 penalty is executed.
- 273 3. Create a room sign up list for Fall, Winter, and Spring terms.
- 274 4. Conduct all necessary correspondence of the chapter, including fines.
- 275 5. Maintain and update a list of house ranking by pins
- 276 6. Update and actively maintain the electronic calendar.
- 277 7. Assemble and lead the Bylaw Review Committee.
- 278

279 *Section V: Eminent Chronicler shall:*

- 280 1. Take pictures at events
- 281 2. Place mail in appropriate mail slot and maintain the mailroom.
- 282 3. Coordinate with Academics Chair to maintain a house printer and consistent supply of paper, ink, and a
283 supply of scantrons and bluebooks for house use
- 284 4. Obtain and organize used textbooks to be used in the chapter library
- 285 5. Help the active Academics Chairman collect and maintain a database of test files
- 286 6. Be responsible for all matters of library functionality and comfort
- 287

288 *Section VI: Eminent Warden shall:*

- 289 1. Be responsible for maintenance of order during all meetings of the chapter.
- 290 2. Guard the door to ensure privacy at Chapter meetings, and appoint others when appropriate.
- 291 3. Take Attendance at chapter.
- 292 4. Report all probated active members at the commencement of chapter meetings.
- 293 5. Appoint and oversee the Chapter Judicial Board. He shall be responsible for scheduling J-Board hearings
294 and communicating and working with the Eminent Deputy Archon as well as those active members being
295 heard before the Chapter Judicial Board.
- 296 6. Has the power to eject any member who violates the rules and good order of any Chapter and Executive
297 Meeting
- 298 7. Assists the Eminent Treasurer in collecting delinquent accounts. Delinquent accounts will be forced to
299 attend each weekly Judicial Board meeting until said delinquency is resolved. Failure to pay the overdue
300 fine after the second Chapter Judicial Board appearance for said fine will incur an additional punishment
301 decided by the Chapter Judicial Board.
- 302 8. Assists executive council in enforcing social probations and any other disciplinary acts.
- 303 9. Keep the Judicial Case Binder/Precedent Binder up to date every quarter.
- 304

305 *Section VII: Eminent Correspondent shall:*

- 306 1. Keep all official Sigma Alpha Epsilon social media updated on a weekly basis; this includes Facebook,
307 Twitter, Instagram, etc.
- 308 2. Regulate and maintain all Sigma Alpha Epsilon member Facebook groups.
- 309 3. Coordinate with the Eminent Chronicler to transfer member photos to social media.
- 310 4. Be responsible for informing members of on relevant campus events, clubs, and activities.
- 311 5. Be responsible for contacting media sources for the purpose of highlighting the good deeds of the chapter.
- 312

313 *Section VIII: Eminent Herald shall:*

- 314 1. Be responsible for all artwork including but not limited to notices, flyers, social media, and clothing.
- 315

316 *Section IX: House Manager shall:*

- 317 2. Act as "maintenance man" for the chapter, seeing that the house is kept in good repair.
- 318 3. Act as liaison between the house, alumni, and S&T
- 319 4. Request to S&T any major repairs to the house
- 320 5. Manage small repair and improvement projects
- 321 6. Collaborate with the Custodial Chair and Kitchen Manager on matters of cleanliness
- 322 7. Offer a reduction or removal of house fines in exchange for help on major projects

323
324 *Section IX: Custodial Chair shall:*

- 325 1. Supervise and coordinate the housework of the chapter with an attempt to distribute house jobs in an
- 326 equitable manner among underclassmen, from week to week
- 327 2. Fine those who do not complete their house jobs satisfactorily unless they have an acceptable excuse
- 328 3. Keep a good inventory of house supplies in cooperation with the Eminent Treasurer
- 329 4. Purchase all required supplies for cleaning and general house cleanliness
- 330 5. Collaborate with the House Manager and Kitchen Manager on matters of house cleanliness
- 331 6. Manage the House Manager/Custodial Chair credit card
- 332 7. Offer a reduction or removal of house fines in exchange for completing special cleaning and maintenance
- 333 projects

334
335 *Section X: Member Educator shall:*

- 336 1. Educate all members on the necessary knowledge to be an SAE and a True Gentleman.
- 337 2. Enforce all members in finishing their True Gentleman Initiative Modules.

338
339 *Section XI: Academics Chair shall:*

- 340 1. Enforce that actives that receive a quarterly cumulative GPA lower than the academic standard as described
- 341 by the Academics chair (not counting summer quarter) are required to attend study tables all quarter. Those
- 342 with a lower GPA, decided by the Academics chair, will also be placed on social probation all quarter. (*see*
- 343 *Title VII, Article V*)
- 344 2. Ensure that the proper steps are taken to punish back to back quarters of low grades, either in a Judicial
- 345 Board hearing or Trial Tribunal
- 346 3. Organize and implement the Academic Mentorship Program, where every new member is given an
- 347 Academic Mentor within his field of study
- 348 4. File test files

349
350 *Section XII: Social Chairmen shall:*

- 351 1. Organize, obtain, plan and schedule social functions including, but not limited to exchanges and parties.
- 352 2. Organize set-up and clean-up crews, and supervisors, and ensure that tasks are completed no later than
- 353 12:00 PM after functions.
- 354 3. Ensure that all functions are properly advertised to all concerned parties.
- 355 4. Be three social chairmen for each term elected. One will be the Executive Social Chairman who is a part of
- 356 the Executive Council and the leader of the Social Chairmen, and the other two will reside underneath the
- 357 Executive Social Chairman and be outside of the Executive Council. The Executive Social Chairman will
- 358 be elected by the group.
- 359 5. Be required to obtain chapter support in the form of a simple majority vote for any expenditure on a social
- 360 event that exceeds \$1000 of house funds; before the vote the social chairmen must disclose an estimate of
- 361 the total house expenditure for the event, any amount over \$750 of the estimated amount will not be
- 362 reimbursed by the house and will be the financial responsibility of the social chairmen.

363

364 *Section XIII: Recruitment Chairmen shall:*

- 365 1. Learn of, invite, entertain and recruit perspective new members.
366 2. Organize, plan, schedule and advertise functions including, but not limited to barbecues, road trips, and
367 attendance at professional sporting events;
368 3. Make the house presentable to prospective new members on a daily basis.
369 4. Be 3 Recruitment chairmen elected for each term. One will be the Executive Recruitment Chairman who is
370 a part of the Executive Council and the leader of the Recruitment Chairmen, and the other two will reside
371 underneath the Executive Recruitment Chairman and be outside of the Executive Council. The Executive
372 Social Chairman will be chosen by the elected group.
373

374 *Section XV: Brotherhood Chairman shall:*

- 375 1. Plan and organize weekly brotherhood events in cooperation with other chapter offices.
376 2. Be two brotherhood chairmen for each term elected
377 3. Organize set-up and clean-up crews, and supervisors, and ensure that tasks are completed no later than
378 12:00 PM after functions.
379

380 *Section XVI: Philanthropy Chairman shall:*

- 381 1. Be responsible for the Feed the Lions Philanthropy.
382 2. Keep informed on other philanthropy projects.
383 3. Obtain sponsors and media coverage for philanthropy events.
384 4. Be two philanthropy chairmen for each term elected.
385 5. Propose policies to facilitate good philanthropy attendance at the discretion of the philanthropy chairmen at
386 the beginning of each quarter
387

388 *Section XVII: Sports Chairman shall:*

- 389 1. Be responsible for recruiting members for any sports competitions.
390 2. Be responsible for signing up all sports teams assembled for competition.
391 3. Be responsible for the upkeep of the basketball hoop and net.
392

393 *Section XVIII: Fitness Chairman*

- 394 1. Coordinate fitness activities for all members.
395 2. Coordinate and run Fitness Mentorship Program.
396 3. Be in charge of educating members on fitness and nutrition.
397 4. Be responsible for obtaining new or improved workout equipment for the pit, and weekly maintenance and
398 clean up of the pit workout area
399

400 *Section XIX: Eminent Chaplain shall:*

- 401 1. Inform the chapter of weekly birthdays of active members
402 2. Tell a funny joke.
403 3. Give an inspirational quote.
404

405 *Section XX: Special Events Chairmen shall:*

- 406 1. Be responsible for organizing special events including, but not limited to quarterly formals such as Paddy
407 Murphy and Gentleman's Decline, etc
408 2. Be 2 chairmen.

409

410 *Section XXI: Summer Live-in Chairmen shall:*

- 411 1. Interview and invite females to live in the house during summer.
- 412 2. Create a list of all brothers living in for summer.
- 413 3. Create a room sign up list for the summer term.
- 414 4. Help the Eminent Treasurer enforce lease agreements
- 415 5. Be in charge of planning and preparing all social events during the summer not directly planned by the
- 416 recruitment chairmen. This includes TNDN and weekly summer parties
- 417 6. Host several live-in events, including but not limited to: Live-in Lock in, Live-in Dinner, etc.
- 418 7. Work closely with the consultation of the recruitment chairmen for approval of live-in residents
- 419 8. Have a social media page or website advertising summer live-in by the end of winter quarter
- 420 9. Be three elected summer live-in chairs

421

422 *Section XXII: Eminent Preceptor shall:*

- 423 1. Preside over the Ritual Committee.
- 424 2. Organize trial sessions of rituals before each event.
- 425 3. Make sure that chapter meets all of the ritual requirements set forth by the national fraternity.

426

427 *Section XXIII: Health and Safety Manager shall:*

- 428 1. Be responsible for estimating and managing risks to the chapter for any and all house functions.
- 429 2. Post door duties two days prior to social functions.
- 430 3. Be able to cancel any house function if after consulting the Eminent Archon and Eminent Deputy Archon
- 431 feels that it poses too great a risk to the Chapter.
- 432 4. Be responsible for locking public doors and windows nightly
- 433 5. Be responsible for changing and updating the chapter with new door codes
- 434 6. Oversee the enforcement of social probations.
- 435 7. Receive \$100 off his dues.

436

437 *Section XXIV: Kitchen Manager shall:*

- 438 1. Act as the liaison between the chapter members, the chef, the company, the alumni, and be responsible for
- 439 dealing with all issues related to the kitchen.
- 440 2. Solicit menu item requests from the active members and construct menu plans through the company.
- 441 3. In coordination with the Eminent Treasurer, be responsible for purchasing any equipment, or any repairs to
- 442 the equipment in the kitchen and dining area.
- 443 4. Hold a copy of the House Manager's keys to the kitchen and walk-in.
- 444 5. Ensure the upkeep of the dining area including setup of tables for meals, maintaining cleanliness of kitchen
- 445 equipment, functioning appliances, and stocked silverware.

446

447 *Section XXV: Webmaster shall:*

- 448 1. Be responsible for the update and management of current house website.

449

450 *Section XXVI: Community Service Chairmen shall:*

- 451 2. Be responsible for organizing house community service events and projects.
- 452 3. Work with the brotherhood, social, and philanthropy chairman when applicable to set up community
- 453 service events.
- 454 4. Create a list of events and opportunities in which the chapter and/or its individual members can participate
- 455 5. Be in charge of fines for not completing community service hour requirements, referring to Title 2 Article 1
- 456 Section C.

- 457 6. Be two positions as service chairmen for each term elected, one as a member of the Executive Council and
458 one to serve as a non-executive position
459

460 *Section XXVII: Internet Chairman shall:*

- 461 1. Be responsible for maintaining the house's relationship with our ISP
462 2. Ensure all rooms in the house have access to the Internet and network, wireless and wired
463 3. Upkeep the server closet
464

465 *Section XXVIII: Parking Chairman shall:*

- 466 1. Be responsible for collecting all parking fees, and assigning spots.
467 2. Prepare and post parking lists.
468 3. Check parking lot regularly for violators.
469 4. Fine, chain and tow all violators.
470 5. Receive free parking for the term served.
471

472 *Section XXIX: Sustainability Chair shall:*

- 473 1. Be responsible for overseeing the disposal of compost and recyclable material from the fraternity property
474 2. Maintain a main compost receptacle and compost disposal systems throughout the house property
475 3. Work with the house manager and custodial chair to buy or implement more eco-friendly alternatives to
476 house supplies and necessary functions (i.e. laundry, hand towels)
477 4. Maintain a satisfactory score on the University of Washington's Green Greek Certification on a monthly
478 basis
479 5. Collaborate with the active Community Service Chairman to coordinate "green" service events to improve
480 the house or community
481

482 *Section XXX: All house officers shall:*

- 483 1. Perform all duties specified or incur a punishment for each incomplete duty.
484 2. All members elected to executive positions must have good academic standing at the discretion of the
485 current Academics Chair.
486

487 **Article IV: Committees**

488 *Section I: The Executive Council shall:*

- 489 1. Be composed of⁽¹⁾:
490 a. The Eminent Archon;
491 b. The Eminent Deputy Archon;
492 c. The Eminent Recorder;
493 d. The Eminent Treasurer;
494 e. The Eminent Warden;
495 f. The Eminent Correspondent
496 g. The Member Educator;
497 h. The House Manager;
498 i. The Health and Safety Manager;
499 j. The Executive Social Chairman;
500 k. The Executive Rush Chairman;
501 l. The Executive Philanthropy Chairman;
502 m. The Academics Chairman;
503 n. The Community Service Chairman

- 504 o. All seniors of the house; and
- 505 p. Two representatives from each class
- 506 2. Meet weekly during all quarters except Summer quarter.

507

508 *Section II:* The Ritual Committee shall:

- 509 1. Be presided over by the Eminent Preceptor and consist of those members appointed by the
- 510 Eminent Preceptor and Eminent Archon.
- 511 2. Have the duty of conducting all of the rituals in the fraternity to include Rituals, Initiation, Officer
- 512 Installation, Graduation and any other rituals that are relevant.
- 513 3. Have each member hold a term for an entire year.
- 514 4. Be created anew at the end of each spring quarter.

515

516 *Section III:* The Bylaw Review Committee shall:

- 517 1. Be presided over by the Eminent Recorder and consist of any interested active member.
- 518 2. Meet at least once a year to review structure and content of the Washington Alpha bylaws.
- 519 3. Suggest, accept, and revise amendments to the Washington Alpha bylaws at a chapter meeting of
- 520 the Eminent Recorder's Discretion

521

522 *Section IV:* The Block Party Committee² shall:

- 523 1. Be created at the discretion of a majority chapter vote held at the beginning of Winter quarter.
- 524 1. Plan the concert event Block Party for the Spring quarter.
- 525 2. Approve all expenditures through the treasurer.
- 526 3. Arrange for a licensed and bonded security team to manage the event
- 527 4. Book a performing artist by the beginning of Spring Quarter.
- 528 5. Approve the event with the UWPD.
- 529 6. Run the event according to local laws and regulations.
- 530 7. Be appointed winter quarter

531

532 *Section V:* Establishment of Committees:

- 533 1. The Eminent Archon, Executive Council, or chapter will have the power to establish any committee
- 534 focused on improving the Fraternity. The duties of the committees will be those announced at the formation
- 535 of the committees.

536

537

538 **Title IV: Fines, Penalties, and Financial Matters**

539

540 **Article I:** Fines

541 *Section I:* Procedure

- 542 1. Fines may be levied by any member in good standing.
- 543 2. All fines must be submitted to the Eminent Recorder at the end of the weekly Executive Council meeting.
- 544 Submitted fines shall be reviewed the Eminent Deputy Archon for review at the next Executive Council
- 545 meeting.
- 546 3. All positions that commonly levy fines must have a policy for fines laid out by the first chapter meeting of
- 547 their elected time period.

548

549 *Section II:* Absences

- 550 1. Any member absent during inclusive dates of the fraternity work-week designated by the Eminent Archon
- 551 shall be fined.
- 552 2. Any member absent during a scheduled "all house clean" shall be fined. All time owed to the current
- 553 Custodial Chair must be made up within 1 week or be scheduled for an exact time to make up said absence.

- 554 Every day that the accused party does not set a make-up date after the one week period, the accused party
555 shall be fined.
- 556 3. Any member who fails to perform a house duty without prior valid excuse will be fined at the Custodial
557 Chair's discretion.
- 558 4. Not completing either a party setup or cleanup shall result in a fine for each acting social chairman.
- 559 5. Any member absent during weekly brotherhood events without a valid excuse submitted to the Brotherhood
560 Chair may be fined at the discretion of the Brotherhood chair.

561

562 *Section III: House Respect*

- 563 1. Any member who removes kitchen items, kitchen food designated for lunches and dinners, or dining
564 room chairs from the basement level must return them by the next meal.
- 565 2. Any member who breaks an item shall be required to pay for a suitable replacement for said item 3.
566 Any member walking on the old section roof shall receive a fine and one month of social probation.
- 567 4. Any member who pulls a fire alarm shall receive a fine, and one month of both social probation and loss of
568 voting privileges.

569

570 *Section IV: Social Respect*

- 571 1. Any member in possession of firearms or fireworks will receive a fine and one month of both social
572 probation and loss of voting privileges.
- 573 2. Any member who does not comply with the observance of quiet hours (12 AM – 10 AM Sunday through
574 Thursday; 2 AM – 10 AM on any weekday social night; 2 AM – 10 AM on any weekend or holiday) shall
575 receive a verbal warning. Upon the second offense, the offender shall be fined. Further offenses shall be
576 punished at the discretion of the executive council.
- 577 3. Any member who is caught smoking cigarettes or cigars in any area of the house other than the
578 "breezeway," backstairs, Normandy, or club will receive a fine, plus one week social probation at the
579 discretion of whoever is in charge of the given event

580

581 *Section V: Miscellaneous Fines*

- 582 1. Any member who bounces a check to the house must pay all fees plus a fine to the house.
- 583 2. Failure to leave one's room clean for the next occupant will result in a fine.

584

585 **Article II: Financial Matters**586 *Section I: House bills*

587 House bills shall be determined by the Alumni Financial Board, and all terms and procedures concerning
588 house bills shall be those determined by that body, expressed in the contract presented by that body, and expressed in
589 the contract presented by them to each member. Payment of house bills shall be made in accordance with the
590 Eminent Treasurer.

591

592 *Section II: Maximum Indebtedness*

593 Any member of the chapter owing over fifty dollars for a period of thirty days or more shall become a
594 probated active member. Probation shall include a loss of vote on any issue brought before the chapter, including the
595 election of officers. Moreover, he shall be asked to sign a promissory note for the amount owed; if he fails to do so,
596 he shall be suspended from the Fraternity. Members on payment plans and promissory notes are excluded from
597 suspension of voting rights. Any member who has not signed a promissory note or is not on a payment plan after a
598 period of ninety days shall automatically be suspended from the Fraternity.

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Section III: Payment of House Officers

No cash refunds are allowed for any reason.

Section IV: Living-in and Paying Bills

1. Returning live-outs and those who have an outstanding debt will have the lowest pin number in their Initiation Class.
2. A \$300.00 refundable damage deposit will be collected with your first house bill, to be returned no sooner than ten days after moving out. The amount returned is at the discretion of the Eminent Treasurer and the chapter. The deposit will be forfeited by any brother not living in for a minimum of six quarters.

Section V: Living out and paying bills

1. House bills and Live-out bills are due according to each member's payment plan as agreed upon with the Eminent Treasurer. If a brother is unable to pay, he must satisfy two requirements to maintain his good standing:
 - a. Sign a promissory note
 - b. Be on financial aid

Section VI: Parking Rules

Parking Services will be defined as follows:

1. The order of seniority for parking spaces shall be determined by the Parking Chairman.
2. The charge will be \$100 for active members, \$125 for Inactive and Live-out members, and a fee determined by the Parking chairman for non-members.
3. Payment is due the first day of the quarter, as well as any special parking accommodation requests.
4. Vehicles parked in our lot without a paid space or prior approval are subject to fines and/or towing.
 - a. Exceptions:
 - i. Extended breaks
5. Two Wheeled Vehicles: A fee of \$25.00 per quarter will be assessed of people who park motorcycles, scooters, etc. on house property
6. The Eminent Archon may proclaim a time for which all cars shall be cleared of the lot. If at the set time any car remains in the lot, it shall be towed.

Section VII: Personal financial obligations pertaining to the house

1. Any person responsible for bank charges, bounce fees, or any other penalties due to a bounced check to or in the name of Sigma Alpha Epsilon will be responsible for paying those fees. Any signer of a check to or from Sigma Alpha Epsilon is responsible to pay any and all charges and fees due to lack of funds of said check. In the case of a check being issued from Sigma Alpha Epsilon, proof must be established that the lack of funds was due to the signer's error.

Section VIII: House Buckups

1. House buck-ups must be voted on by simple majority at any chapter meeting with quorum. All buck-up amounts will be collected by the end of the quarter unless specified by the initiator of said buck-up at the time of voting
2. The initiator of said buck-up shall work with the Judicial Board to collect all payment in a timely manner

Article III: Judicial Board

Section I: Duties

The Judicial Board shall...

1. Convene every week at the discretion of Eminent Deputy Archon.

- 647 2. Thoroughly investigate and rule fairly on all matters of Chapter discipline
648 3. Handle delinquent accounts and ensure that payment is received by the executive position that imposed said
649 fine.
650 4. Handle punishments unrelated to issues that may result in suspension or expulsion.
651

652 *Section II: Composition*

- 653 1. The Board shall be chaired by the Eminent Deputy Archon who will only vote in the event a tie needs to be
654 broken
655 2. The members of the Board shall include the Eminent Warden, Member Educator, and four additional
656 members, one from each initiate class. These members must be in good standing.
657 3. Members of the Executive Council not listed may not also be a member of the Judicial Board.
658 4. The Eminent Recorder shall record the proceedings and keep them on file, but not have a vote
659 5. All relevant parties to a case may be present to offer insight but will not have a vote
660 6. The 4 additional members are appointed at the discretion of the Eminent Deputy Archon and Eminent
661 Warden.
662 7. The Board shall be presented to the Chapter by the Eminent Warden at one of the first 3 meetings of the
663 quarter for approval by simple majority. The Judicial Board shall present at least one alternate Judicial
664 Board member to the Chapter for approval by simple majority. The alternate will be used by the discretion
665 of the Eminent Warden.
666 8. During freshman fall quarter, the freshman class president will act as the freshman J-board member
667 9. If a member of the Judicial Board is convicted by the Board of something that did not result in a simple
668 punishment of fines, he may be removed from the Judicial Board with a simple majority vote from the
669 Executive Council.
670 10. Any member of the Judicial Board shall be removed with a 2/3rds vote from the Executive Council if the
671 argument presented is both valid and of sound argument for the good of the chapter.
672

673 *Section III: Meetings*

- 674 1. An evaluation may be recommended by any member of the house to the Eminent Deputy Archon or the
675 Eminent Warden. The Eminent Deputy Archon and the Eminent Warden must both approve the accusation
676 for the evaluation to occur in the next Judicial Board meeting. The Eminent Deputy Archon or the Eminent
677 Warden will announce each scheduled evaluation at the next chapter meeting
678 2. When members of the Chapter are brought before the Board, they must be notified at least 2 days before the
679 hearing is to take place. Upon the commencement of the Judicial Board, the member(s) being arraigned are
680 to wait outside of the Chapter Room and wait to be brought in by the Judicial Board.
681 3. The member being brought before the board shall make a statement related to his delinquency to the board,
682 after which he will be asked questions before being dismissed for closed discussion. If the arraigned cannot
683 be present for whatever reason, they must present a written statement to the Eminent Recorder or Eminent
684 Warden by the time of the meeting prescribed by the Eminent Deputy Archon.
685 4. After the closed discussion the arraigned shall return to the room to hear the decision.
686

687 *Section IV: Appeals*

- 688 1. If a member wishes to appeal a decision of the Judicial Board, he must write to the Eminent Archon and
689 Eminent Warden stating the reason for his appeal within 72 hours of the Board's decision. Both must agree
690 to pardon the Judicial Board decision being appealed. In the event of a disagreement between the Eminent
691 Archon and Eminent Warden, the issue or appeal shall be brought before the Exec Board for discussion.

- 692 2. A member who incurs a fine from another party may appeal said fine at Judicial Board but must contact the
693 other party so that the said party may be made aware of such an appeal in order to assure a fair handling of
694 the case at hand.
- 695 3. Any member who is under academic social probation may appeal their probation at Judicial Board. Any
696 member wishing to do so must not have had a GPA below a 2.5 for the previous quarter.
697

698 **Title V: Room Signups and Pins**

699

700 **Article I: Room Sign Ups**

701

702 *Section I: Rules of Room Sign Ups*

- 703 1. A period of time shall be set by the Eminent Recorder for active members to sign up for their next quarter
704 rooms.
- 705 2. Members with the highest chapter pins have the highest priority when choosing rooms
- 706 3. A member with a higher pin number may "pin-out" a lower ranking member number during a period
707 designated by the Eminent Recorder, but only if the low number is the lowest in the room, and the room is
708 full.

709

710 *Section II: Miscellaneous*

- 711 1. If a member puts \$200.00 worth of permanent improvements into a room, (receipts to be verified by House
712 Manager) then that person is entitled to stay in that room for three more quarters. This is regardless of pin
713 number and room signups, with the exception of summer quarter.
- 714 2. Any damage incurred to one's door or lock must be paid for and fixed at the discretion of the House
715 Manager within one week by the one who broke it.

716

717 **Article II: Pins**

718 *Section I: Assigning of Freshman Pins*

719 Assignment of pin numbers will be as follows:

- 720 1. Member Education Pin Points (10) + Normal Pin Calculations + 21 = Total Pin Points.
- 721 2. Member Education Pin Points will be awarded as a percentage of total correct answers across all pledge
722 tests.

723 *Section II: Pins by Positions*

724 Each member having a base Total Pin Points will take part in a positive pin point system. All points earned shall be
725 added to the Total Pin Points earned as a brother. Points shall be earned as follows per person, per quarter:

- 726 1. 10 = Eminent Archon
- 727 2. 6 = Eminent Treasurer, Member Educator, Recruitment Chairmen
- 728 3. 5 = Social Chairmen, Eminent Deputy Archon, Health and Safety Manager
- 729 4. 4 = House Manager, Custodial Chair, Summer Live-in, Academics Chair, Eminent Warden,
- 730 5. 3 = Eminent Recorder Philanthropy, Internet Chairman, Community Service Chairman
- 731 6. 2 = Special Events Chairman, Brotherhood, Eminent Correspondent, Chronicler, Sports Chairman,
732 Webmaster Chairman, Eminent Preceptor, Kitchen Manager, Parking Chair
- 733 7. All other positions get 1 pin unless otherwise specified

734 All pin points to be awarded at the end of the quarter or term. No pins shall be awarded during summer with the
735 exception of:

- 736 1. Eminent Archon
- 737 2. Eminent Treasurer

- 738 3. Custodial Chair
739 4. Kitchen Manager
740 5. Rush Chairmen
741 6. Summer Live-in
742 7. Eminent Recorder
743 8. Parking Chair
744 9. Internet Chair
745 10. House Manager
746 11. Eminent Correspondent
747 12. Sustainability Chair
748 13. Fall Quarter Social Chairmen who are living shall be awarded 2 pins for summer quarter.

749 *Section III: Pins by Event*

750 Pin points may be awarded for a house function at which attendance is taken.

751 Pins may be awarded for contributing test files to the house database at the discretion of the academics chair

752 The maximum amount of pins received from Chapter shall be the amount of Chapter meetings held in a quarter.

753 Pins for chapter attendance will be awarded if a member has 85% chapter attendance and does not exceed 3 excused
754 absences.

755

756 *Section IV: Pins by Grades*

757 Pin Points shall be earned per person, per quarter for the following Grade Point Averages (12) attempted graded
758 credit minimum) as follows:

759 1. 4 = 3.75 – 4.0

760 2. 3 = 3.5 – 3.74

761 3. 2 = 3.21 – 3.49

762

763 **Title VI: Offenses and Penalties**

764

765 **Article I: Offenses Section I:**

766 According to the National Laws (Title IX, Article 49, Section 165) the offenses recognized by the Fraternity are:

767 1. Commission of a flagrant offense against the laws of the land or college.

768 2. Violation of the laws, by-laws and lawful order of the chapter.

769 3. Delinquency in accounts.

770 4. Failure in scholarship (falling below a 2.75 GPA for two consecutive quarters)

771 5. Violation of the oath taken at the time of initiation.

772 6. Conduct prejudicial to good order and discipline or unbecoming a gentleman.

773

774 *Section II: Jurisdiction*

775 1. All members of the fraternity shall be under the original jurisdiction of the chapter collegiate of which he is a
776 member, as well as the Executive Council and Supreme Council. Charges may be filed against such a
777 member either by his chapter or by the Executive Council, Judicial Board or Supreme Council, and he shall
778 be tried by the body before which the charges are filed.

779

780 *Section III: Trial and Decision*

781 1. All Trial Tribunals shall be subject to the National Fraternity Laws. (See page 64 of National Laws)

782 2. Expulsion from the National Fraternity may be appealed to the Supreme Council; only the chapter may
783 expel a member from the National Fraternity.

784

785 **Article II: Penalties**

786 *Section I: Penalties*

- 787 1. If the accused pleads guilty or is found guilty, the chapter or Tribunal acting within the sanctions of these
788 bylaws shall immediately impose upon him one or more of the following penalties: a. Expulsion
789 b. Suspension
790 c. Judicial Board
791 i. Fine ii.
792 Reprimand
- 793 2. A two-thirds vote of the members of the chapter of the Trial Tribunal shall be necessary to impose a penalty
794 unless an automatic penalty is called for under the bylaws. Pending an appeal concerning expulsion of the
795 member from the National Fraternity, the member shall temporarily be suspended from the rights,
796 privileges, and immunities of the Fraternity.
- 797 3. Expulsion from the National Fraternity shall entail all of the penalties listed in page 64 of the National
798 Bylaws.
- 799 4. Expulsion from the local chapter shall result in a forfeiture of all rights and privileges enjoyed by a member
800 of the chapter. An expelled member is no longer welcome at the chapter, including its house grounds or its
801 activities. If he does enter upon the premises he shall be treated as a trespasser and be treated as such
802 according to the law.
- 803 5. A suspended member shall temporarily lose all rights and privileges and membership. He shall surrender
804 the badge loaned to him at the time of initiation to the Eminent Archon who shall hold it during the period
805 of his suspension. He shall not be permitted to attend any chapter or Alumni meetings, nor any social
806 affairs, given under the auspices of the Fraternity, nor be allowed to enter any chapter house for the purpose
807 of eating, sleeping or social contact with the members of the chapter.

808

809 *Section II: Social Probation*

810 There will be two types of Social Probation: Academic Social Probation and Punitive Social Probation:

- 811 1. Academic Social Probation:
- 812 2. Academic Social Probation shall be applied when a Brother is unable to attain the satisfactory
813 GPA requirement at the discretion of the Academics Chair. The Brother under Academic Social Probation
814 will not be allowed to be inebriated by any substance on Fraternity property from on any school night at a time of the
815 Academic Chair's choosing. Academic social probation may only be excused by the Judicial Board or the Exec
816 Council. Supplementary details and enforcement on this bylaw will be at the policy of the Academics Chairman.
- 817 Any member wishing to appeal Academic Social Probation at a Judicial Board meeting must not have had a
818 GPA below a 2.5 for the previous quarter (as per

819

820 Punitive Social Probation:

- 821 1. Punitive Social Probation will be applied when a member is being punished by the vote of the Executive
822 Council, or by the punishment delegated at his Trial Tribunal. The member who is on Punishment Social
823 Probation is not allowed to be inebriated by any substance on house property for the duration of his stated
824 Social Probation, unless excused by the Eminent Archon.
- 825 2. Supplementary details and enforcement on this bylaw will be at the policy of the Eminent Archon.

826

827 **Title VII: General Rules**

828

829 **Article I: Rules**

830 The active chapter and the Eminent Archon shall make rules that will promote the general welfare of the
831 chapter. These rules will be enforced under Title VI.

832

833 **Article II: Alcohol and Drugs**

834 *Section I: Possession and Sale*

835 Illegal drugs are not allowed on the premises. Punishment for the use, sale, possession, or purchase of illegal drugs is
836 at the discretion of the Eminent Archon.

837

838 *Section II: Inebriated Driving*

839 Anyone who operates a motor vehicle while inebriated by any substance will be subjected to a 3 tiered punishment
840 system:

- 841 1. Members found guilty of a first offense will receive an automatic penalty of both a fine and Punishment
842 social probation.
- 843 2. Members found guilty of a second offense will receive an automatic penalty of a more severe fine and
844 Punishment social probation.
- 845 3. Members guilty of a third offense will receive automatic one month suspension from the local chapter and
846 will be brought before the Trial Tribunal to be tried for expulsion from the Fraternity.

847

848 **Article III: Member Education Events**

849 Member Education Events will be at the discretion of the Member Educator.

850

851 **Article IV: Sexual Abuse**

852 The fraternity will neither tolerate nor condone any form of sexually abusive behavior on the part of its
853 members, whether physical, mental, or emotional. Any such actions will be cause for expulsion of individual
854 offenders and/or charter suspension. The Eminent Archon shall have the right to enforce this bylaw immediately.

855

856 **Article V: Scholarship**

857 *Section I: Requirements*

- 858 1. Any member not achieving a 3.2 GPA for any quarter will be subject to study tables by the following
859 algorithm:
 - 860 a. 3.19 - 3.0 = 1 study table
 - 861 b. 2.99– below = all study tables
- 862 2. Any member not achieving a 3.0 GPA for any quarter shall be put on social probation for the ninth and
863 tenth weeks of the quarter, after which the chapter will evaluate his study habits.
- 864 3. Members that have not yet received the minimum GPA requirement while a member of the chapter, and
865 those on Academic Social Probation will have to report all grades to the Academic Chair on a bi-weekly
866 basis in order to:
 - 867 a. Make sure grades are being met.
 - 868 b. Provide tangible proof of meeting academic responsibilities if the Academic Chair were to allow a
869 break from social probation.
- 870 4. Any member not achieving a 2.75 GPA for any quarter shall be put on Academic social probation as well as
871 all available study tables upon the receipt of his grades until achieving a GPA of at least 2.75.
- 872 5. Any member not achieving a 2.75 GPA for two consecutive quarters shall be subject to punishment falling
873 under Title VI Article I.

- 874 6. Back to back quarters of a GPA under a 3.0 will result in a quarter of academic social probation 7. Back to
875 back quarters of a GPA under a 2.75 will result in extreme punishment by trial tribunal.
876 7. No member with a GPA under a 3.0 from the previous quarter may hold a house position
877 8. Any member must maintain a 2.75 GPA to be considered a member of good standing
878

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880

Article VI: Miscellaneous

- 881 1. Design logos for any t-shirts, cups etc. must be cleared before printing. Failure to do so relieves Sigma
882 Alpha Epsilon of all financial obligations to said articles.
883 2. No person shall be authorized, including the Eminent Archon and House Manager, to sign a contract for
884 any purpose or service binding in the excess of one year, unless approved by the Alumni Association.
885 3. Chapter must vote on every animal that lives in the house. If, for some reason, someone moves into the
886 house with an animal that they currently live with, and has no other place to house it, the animal (if
887 approved by both the Eminent Archon and the Health and Safety Manager) will have a two week eviction
888 notice for the safety of the animal, if the chapter votes against the animal.
889 4. In the event that a member is not properly taking care of or cleaning up after an animal in his care, the
890 chapter may bring up the residence of the animal for discussion for the safety and development of said
891 animal
892
893

894 **Title VIII: Summer Ruling Council**

895

896 **Article I: Purpose**

897 The goal of the council will be to act as a meeting for the members living in during summer quarter to
898 discuss recruitment related topics. It also will be empowered to levy fines and punishments to members who act in
899 misconduct.
900

901

902 **Article II: Members**

903 All members are allowed and expected to attend the meetings. Girls are not allowed at the meetings, unless
904 given permission by the Eminent Archon. Only the Eminent Archon, Eminent Recorder, Eminent Treasurer, House
905 Manager, Eminent Deputy Archon, Recruitment Chairmen and Health and Safety Manager and two highest pins of
906 each Initiated Class living in the house that summer may vote, unless the Eminent Archon chooses to open a vote to
907 include everyone.

908

909 **Article III: Meetings**

910 Meetings will occur once a week at a time and day pre-determined by the Eminent Archon
911

912

913 **Article IV: Procedure:**

914 The meetings shall be run in standard parliamentary procedure. None of the rituals of Sigma Alpha Epsilon
915 will be spoken during these meetings, as girls will be in the house. Minutes will be taken by the summer Eminent
916 Recorder and posted on the bulletin board highlighting up-coming recruitment events and issues. The structure of the
917 meetings will go as follows:

918

919 1. Officer reports:

- 920 a. Eminent Archon
921 b. Eminent Deputy Archon
922 c. Eminent Treasurer / House Manager
923 d. Recruitment

- 922 2. Old Fines
- 923 3. New Fines
- 924 4. Old Business
- 925 5. New Business
- 926 6. Comments

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928 **Article V: Authority**

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The summer ruling council will follow the bylaws of Sigma Alpha Epsilon Washington Alpha chapter, but will not have the authority to pass new bylaws, or change bylaws or any major policy of the house. However, it will have the authority to pass resolutions that will apply only for the summer. These resolutions will be compiled as the Summer Bylaws, and will be used complimentary to the house bylaws. As stated above, the council will have the authority to levy fines and punishments. The Council does not have the ability to permanently expel a member of the fraternity. However, it can be the brother's right to live in the house until a full judiciary hearing can be conducted in the fall.