

University of Washington Interfraternity Council Bylaws

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1 ARTICLE I: NAME AND PURPOSE

1.1 NAME

This organization shall be known as the Interfraternity Council at the University of Washington and may be referred to as IFC hereafter in these bylaws.

1.2 MISSION STATEMENT

We, the Interfraternity Council and our member fraternities at the University of Washington, sharing common values and fraternal ideals, strive to be gentlemen of integrity pursuing excellence in Scholarship, Leadership, Philanthropy, Brotherhood, and Service.

1.3 PURPOSE

It shall be the purpose of the IFC to:

1. Preside and act as the representative central government of member fraternities of the North-American Interfraternity Conference at the University of Washington;
2. Serve as the liaison between the fraternities and the University Finance and Administration, University community, and the local community in matters relevant to fraternity life;
3. Promote the welfare of the students within the individual fraternities;
4. Uphold the core values of the Greek community at the University of Washington: Scholarship, Leadership, Philanthropy, Brotherhood, and Service.

2 ARTICLE II: MEMBERSHIP

2.1 RECOGNITION

Undergraduate NIC fraternities shall hold membership in IFC, upon being accepted by IFC. Established chapters must meet the requirements set forth in Section 2.3.

2.2 RECOGNITION PROCEDURES

1. The National fraternity must comply with the expansion policy as outlined in Article 10 of these bylaws.
2. All newly admitted members and colonies will be considered Associate Members of IFC until all University and IFC requirements are met. Associate Members will not have the right to vote in any Legislative Council meeting, but will be allowed all other benefits of full membership.

2.3 REQUIREMENTS OF MEMBERS

1. For a chapter or colony to be considered in good standing with IFC, it must meet the following requirements:
 - (a) The chapter must be in good standing with its National Headquarters as well as the University of Washington.
 - (b) The chapter must follow all local, state, and federal laws and University of Washington policies.
 - (c) The chapter must be current with all documentation required by IFC and the University of Washington.
 - (d) The Chapter must be current with all financial obligations to IFC. Any chapter delinquent of financial obligations after the established deadline is subject to fines, penalties, and/or immediate suspension of IFC recognition as determined by the Director of Finance and Administration with the guidance of the Chief Justice. Payment plans may be set up with the Director of Finance and Administration.
 - (e) The chapter must adhere to the IFC bylaws.
 - (f) The chapter must maintain a 3.0 GPA, on a four-point scale, during the quarter in which they undergo new member education, as calculated by the Office of Fraternity and Sorority Life (OFSL).
 - (g) Active membership must maintain a cumulative 3.0 GPA each quarter, on a four-point scale as calculated by the OFSL.
 - (h) All members must uphold the code of conduct outlined in Article 8.
2. If a chapter does not meet the requirements in part 2.3.1, the chapter will be automatically placed on probation until it meets with the IFC Standards Board to develop an appropriate course of action to correct the problem(s).

2.4 PROBATION

Fraternities placed on probation will lose all voting rights and may face other sanctions if deemed necessary by the Standards Board.

2.5 EXCEPTIONS

Certain fraternities that are not NIC member fraternities will be allowed membership into IFC. Those fraternities will need to follow the procedures and meet the requirements listed above, as well as seek an approval of the Legislative Council by a two-thirds (2/3) vote. Phi Delta Theta fraternity, Lambda Chi Alpha fraternity, Tau Kappa Epsilon fraternity, and Kappa Sigma fraternity are currently the only approved member fraternities, but that is subject to change pending a Legislative Council approval.

3 ARTICLE III: THE LEGISLATIVE COUNCIL

3.1 DUTIES AND MEMBERS

The supreme legislative body of IFC shall be the Legislative Council, which shall consist of all of the chapter delegates of member fraternities. It is the responsibility of the Legislative Council to review all legislative proposals of the Executive Board as well as act as a liaison between the chapters and the Executive Board.

3.2 VOTING

1. Members shall have one (1) vote in the Legislative Council. In order to vote, the member's chapter must be in good standing.
2. The default chapter delegate to IFC will be the chapter President.
3. When the chapter President has an excusable absence, the President must send an official delegate in their stead. The official delegate will then be a voting member of the Legislative Council.
4. If a chapter has two (2) or more unexcused absences in a quarter then voting rights will be revoked for that quarter.
5. No member of the IFC Executive Board shall serve as delegate to the Legislative Council during his term of office.
6. The presiding officer shall cast the determining vote in the event of a tie on a motion requiring a simple majority vote. By default, the presiding officer is the IFC President. In the event that the President is unable to preside over the meeting, the presiding officer shall be the next in-line as defined in Article 4.2.

3.3 MEETING INFORMATION

1. The Legislative Council shall meet at least four (4) times during each quarter (excluding Summer quarter).
2. The date, time and location of the meetings shall be chosen at the discretion of the IFC President.
3. Guests will be allowed to attend meetings subject to approval by the Executive Board.

3.4 QUORUM

A quorum shall be two-thirds of the membership of the Legislative Council in good standing.

3.5 ORDER OF MEETINGS

1. Robert's Rules of Order shall govern the procedure of all meetings of the Legislative Council. In cases where a conflict exists between the bylaws and Robert's Rules of Order, the bylaws shall take precedence.
2. The order of business at all regular meetings will be:
 - (a) Roll Call: Attendance will be taken by the Director of Finance and Administration.
 - (b) Guest Speakers: Any speaker having registered with the Director of Finance and Administration will present his/her information to the Legislative Council.
 - (c) Officers' Reports: Starting with President and ending with the Director of Finance and Administration, each officer will report on all issues pertaining to their position and list relevant activities since the last meeting.
 - (d) Advisors' Reports: The OFSL staff members will report on issues pertaining to the IFC, the OFSL, and the surrounding community. The advisors will also list relevant activities since the last meeting.
 - (e) Old Business: Motions and/or legislation that were tabled at a previous meeting.
 - (f) Nominations / Elections (if applicable)
 - (g) Membership: Impeachment proceedings.
 - (h) New Business: New motions and/or legislation to be considered by the Legislative Council.
 - (i) Announcements: Announcements must pertain to IFC, campus, or community activities.
 - (j) Adjournment
3. The above order of business may be changed at any time at the discretion of the President or presiding officer.

3.6 SPECIAL MEETINGS

Special meetings of the Legislative Council may be called either by the IFC President, four (4) voting members of the Executive Board, or one-third (1/3) of the Legislative Council members in good standing, provided that a twenty-four (24) hour advance notice be given for the meeting.

4 ARTICLE IV: EXECUTIVE BOARD OF THE INTER-FRATERNITY COUNCIL

4.1 THE DUTIES OF THE EXECUTIVE BOARD

There shall be an Executive Board serving as the chief administrative and coordinating body of the IFC. The Executive Board shall be responsible for initiating legislation, enforcing all decisions of the Standards Board, appointing any committees which they deem necessary, serving as a liaison to the member fraternity representatives and the University of Washington community including UW Finance and Administration and the Seattle and University of Washington Police Departments. The Executive Board is to assume any and all powers delegated to it by the Legislative Council.

4.2 ORGANIZATION OF THE EXECUTIVE BOARD

The Executive Board shall consist of the following members:

1. The core four officers
 - (a) President
 - (b) Vice President
 - (c) Chief Justice
 - (d) Director of Recruitment
2. The three at-large officers
 - (a) Director of Programming
 - (b) Director of University Affairs
 - (c) Director of Finance and Administration
3. The order of precedence for the executive officers is given by the order in which the officers are listed in Article 4.2.1.
4. The Director of Fraternity and Sorority Life or a representative whom he/she may designate, who will serve as the advisor to the Executive Board.

4.3 JOB DESCRIPTIONS

Job descriptions for the Executive Board officers will include, but are not limited to:

1. President
 - (a) Assumes the general executive authority of the IFC as delegated to him in the bylaws and by the Legislative Council.

- (b) Will preside over all Legislative Council meetings.
- (c) Will be the official representative for the IFC.
- (d) Will oversee all activities of IFC.
- (e) Will preside over all expansion activities.
- (f) Will act as a liaison with the University Finance and Administration.
- (g) Will immediately communicate changes in policies and regulations from the University to the Executive Board and Legislative Council.
- (h) May enter IFC into contractual agreements unless delegated.
- (i) Will serve as a co-representative to the Office of Fraternity and Sorority Life Advisory Committee and appoint the other co-representative from either the previous IFC OFSL Advisory Committee representatives or the current IFC Executive Board.
- (j) Will be responsible for cultivating and maintaining the Greek Community's relationship with fraternity and sorority alumni in terms of involvement and giving.
- (k) Will serve as the liaison to the Alumni Interfraternity Council (AIFC) and work to facilitate alumni involvement within the Greek Community.
- (l) Will assume responsibility for the investigation of complaints against the IFC or its member chapters and report the findings to the IFC Executive Board.

2. Vice President

- (a) Will assume all responsibilities and powers delegated to the IFC President in the absence of the President.
- (b) Will act as Chief of Staff and Personnel Director to the Executive Council
- (c) Will preside over all internal council affairs and activities
- (d) Will manage all personnel matters, mediating any and all internal affairs
- (e) Will preside over all executive council meetings
- (f) Will serve as chair for all IFC hirings and will represent the IFC executive board's hiring decisions to the legislative body.
- (g) Will assume responsibility for the investigation of complaints against the IFC or its member chapters, and report the findings to the IFC Executive Board.
- (h) Will serve as Chief Investigator for the IFC Standards Board.
- (i) Shall conduct ad-hoc hirings to address unmet needs in the Executive Board.

3. Chief Justice

- (a) Will preside over the IFC Standards Board.
- (b) Will receive charges against any fraternity and act thereon as prescribed by the procedures in Article 5. The Standards Board.
- (c) Will maintain and update each chapter's file regarding violations of IFC rules, codes, policies, and regulations.
- (d) Will oversee management of the IFC Bylaws and will complete a total review of governing documents at the beginning of his term.
- (e) Will review the IFC and the University of Washington's hazing, alcohol, and judicial policies on a yearly basis.
- (f) Will coordinate with the Director of Programming to facilitate risk management programming for chapter Social Chairs, Risk management Chairs, Presidents, new member, and any other relevant parties.
- (g) Will coordinate with the Director of Programming to implement the Greeks Take Action initiative, and any similar programs to work towards addressing the issue of sexual violence in the Greek Community.

4. Director of Recruitment

- (a) Will coordinate the IFC year-round recruitment effort.
- (b) Will interpret and deliver opinions to the Standards Board concerning recruitment guidelines and violations.
- (c) Will schedule and implement meetings with all recruitment chairs prior to and during the summer recruitment period.
- (d) Will plan and implement programs for recruitment chairs and their chapter members.
- (e) Will design and develop recruitment marketing materials.
- (f) Will execute recruitment events and programs sponsored by the IFC during the Summer.
- (g) Will coordinate the annual Greek Preview event each Spring.
- (h) Will coordinate the Greek Ambassador program.

5. Director of Programming

- (a) Will oversee the development of all programming for the fraternity community.
- (b) Will write programs for specific events and groups which may include but are not limited to:
 - i. New Member Day
 - ii. Greek Awards

- iii. Greek Leaders
- iv. Greek Week
- v. Homecoming

- (c) Will oversee the process for approval of fraternity philanthropic events.
- (d) Will serve as chair of the Greek Relations Committee to oversee and execute planning for Greek Week.
- (e) Will serve as liaison to the Greek Community Project.
- (f) Will oversee the Greek Diversity Initiative, working with chapter diversity chairman positions to promote equity within the Greek Community.
- (g) Will plan and implement programs and provide resources in the area of academic achievement through roundtables, professional organizations, and other on-campus collegiate opportunities.

6. Director of University Affairs

- (a) Will coordinate all neighbor, community, University, and public relations programs for the IFC.
- (b) Will serve as liaison to the North of 45th Committee and First Year Programs.
- (c) Will maintain an ongoing relationship with The Daily. This includes attending The Daily staff meetings and helping to ensure Greeks are represented on the student media staff.
- (d) Will serve as editor of any relevant Greek publications.
- (e) Will update the IFC website regularly.
- (f) Will develop all marketing materials for the IFC in conjunction with the respective IFC Vice President if needed.
- (g) Will maintain and regularly update the IFC website.
- (h) Will collaborate with chapters regarding their academic standards, including new member advisors and any faculty advisors.
- (i) Will act as a liaison between the IFC and ASUW, attending ASUW Senate meetings and promoting Greek involvement in campus organizations.
- (j) Will represent IFC on all applicable internal UW-related committees and projects.
- (k) Will work directly with the UW Alumni Association (UWAA) and Office of Alumni Relations, including:
 - i. Assist in cultivating opportunities for student participation in UWAA sponsored events.
 - ii. Assist in connecting UWAA with graduating seniors.

- (1) Will support the Assistant Director of Advancement (ADOA) for Fraternity and Sorority Life in their duties, which will include, as appropriate, but are not limited to:
 - i. Assisting fraternities and sororities in planning campaigns for endowed scholarships through connections to the ADOA.
 - ii. Assisting in soliciting funding for fraternity and sorority endowments.
 - iii. Assisting in soliciting endowed funding for the Interfraternity Council and Office of Fraternity and Sorority Life.
 - iv. Assisting in alumni engagement events and personal visits around OFSL staff travels as well as additional opportunities.
 - v. Providing ongoing reports to stakeholders (chapter representatives).

7. Director of Finance and Administration

- (a) Will oversee the payroll for the IFC Executive Board
- (b) Will preside over all billing of fraternities.
- (c) Will preside over all IFC financial matters.
- (d) Will prepare a budget each year to be approved by the Legislative Council.
- (e) Will collect fraternity quarterly reports including information such as member rosters, leadership positions, financial matters, etc.
- (f) Will record attendance and take minutes at all Legislative Council and Executive Board meetings.
- (g) Will keep contact lists current and handle all office correspondence and supplies.
- (h) Will coordinate, in conjunction with the OFSL staff members, the purchase and distribution of office equipment and supplies.
- (i) Will coordinate, in conjunction with the Chief Justice, the collection of fines.
- (j) Will compose weekly digest to keep chapter presidents up-to-date on current activities.
- (k) Will coordinate the logistics for all events and programs.

4.4 OFFICE HOURS

Each member of the Executive Board shall serve the following number of hours per week:

1. President, Vice President, and Chief Justice = Twelve (12) hours per week.
2. All other directors = Eight (8) hours per week.

4.5 COMPENSATION

Each member of the Executive Board shall receive a salary at a rate of fifteen (15) dollars per hour, not to exceed the hours outlined in Article 4.4. Officer salaries are to be paid on a bi-weekly basis. In the event that the local, state, or national requirements for minimum wage exceed \$15/hour, the officers of the Executive Board are to be paid in accordance with the highest applicable minimum wage.

4.6 ACCOUNTABILITY/REMOVAL OF EXECUTIVE OFFICERS

1. The IFC Vice President shall conduct officer evaluations at least once per quarter, to be completed by representatives of the Legislative Council.
2. The IFC Vice President will review the officer evaluations along with the guidance of OFSL staff members. The Vice President, Chief Justice, and Director of Recruitment will be responsible for reviewing the evaluation for the IFC President.
3. An external review shall be conducted for officer evaluations by three representatives from the Legislative Council, who shall be selected each calendar year by the Legislative Council.
4. Based on the results of the officer evaluations, the evaluating party may make any of the following recommendations:
 - (a) Removal from office
 - (b) Reduction or withdrawal of the officer's quarterly scholarship
 - (c) Suggestions for improvement
5. Any officer of the IFC may be removed from his office by a two-thirds vote of the members in good standing of the Legislative Council. To initiate a vote for removing an Executive Board member from office, the official delegate from a chapter in good standing must voice his intentions to the Executive Board prior to the vote. The vote will then be brought up during New Business at the next Legislative Council meeting.
6. Any officer of IFC may be removed from his office by a simple majority vote of the Executive Board officers, not including the officer currently in question.

4.7 SPECIAL NOMINATIONS

In the event that an officer is removed or resigns from his office, an interim officer will be appointed by the President. A simple majority vote of the Legislative Council will confirm this appointment at the next regularly scheduled meeting.

4.8 APPOINTMENTS TO THE EXECUTIVE BOARD

4.8.1 GENERAL REQUIREMENTS AND ELIGIBILITY

Any candidate running for an elected position, or applying for a hired position in IFC must be a member in good standing with his respective fraternity. That fraternity must also be in good standing with IFC and the University of Washington. All officers must be enrolled as full-time matriculated students of the University of Washington.

4.8.2 ACADEMIC REQUIREMENTS

To obtain status as an IFC Executive Officer, the student must have a minimum cumulative GPA of 3.0. He must maintain a minimum 3.0 cumulative GPA for his entire tenure on the IFC Executive Board. If at any time an IFC Executive Officer's quarter GPA falls between a 2.50-2.99, he will be placed on academic probation for one quarter. If his quarter GPA does not improve after one quarter, he will be removed from the IFC Executive Board, and a special election will be held to fill the vacancy. If at any time an IFC Executive Officer's quarter GPA drops below a 2.50, he will be removed from the Executive Board immediately, and a special election will be held to fill the vacancy.

4.8.3 OTHER REQUIREMENTS

1. No more than two members of the same chapter may be on the board at the same time.
2. The offices of President, Vice President, Chief Justice, and Director of Recruitment cannot be from the same chapter; they must be filled by four (4) different chapters.
3. A Chapter President cannot hold the position of IFC President, IFC Chief Justice, IFC Director of Risk Management, or IFC Director of Recruitment at the same time. If at any time the IFC President, Vice President, Chief Justice, or Director of Recruitment is elected to Chapter President, an automatic vacancy will be created on the IFC Executive Board and a special election will be held.
4. The IFC Director of Recruitment cannot be a Recruitment (Rush) Chair within his own chapter.

4.8.4 IMPORTANT DATES

Elections will be held annually at a special meeting in November. The exact date of Elections will be set by the Executive Board. The hiring procedures for hiring the three hired officers on the Executive Board shall be conducted immediately following the completion of elections.

4.8.5 APPLICATIONS

1. Applications will be released on a date determined by the Executive Board prior to elections.
2. Applications will be accepted from any member of a chapter in good standing with the IFC.
3. The application will include the candidates name and position for which they are running, as well as a supplemental application designed by the Executive Board and the OFSL staff members.
4. The Vice President and the respective Director will determine the candidates that will be slated for voting. They will slate no more than three (3) candidates for each position. No officer running in the upcoming elections is allowed to slate candidates. In such a case, the IFC President will assign another member of the Executive Board to review the applications.
5. Prior to elections, the President will distribute a complete list of all candidates and the positions for which they are running.
6. On the day of elections, the President will read off the current candidates' names and the positions for which they plan to run.

4.8.6 ELECTION PROCEDURES

1. The order of elections will proceed in successive order. The officer's succession order is as follows: President, Vice President, Chief Justice, Director of Recruitment.
2. Alphabetical order of each candidate's last name will determine the order of elections.
3. All positions will require a simple majority of the votes cast to declare a winner.
4. An abstention will count as a vote for the majority decision and its number included in the total vote count. Only members in good standing may vote.
5. Each chapter will hold one (1) vote for each election. In the event that the current chapter President/delegate cannot attend elections, he may send an appointed proxy from his chapter in his place.
6. Voting by absentee ballot is not allowed.
7. Voting will be conducted by secret ballot. Each voting member will receive a ballot and then will submit his vote to the Director of Finance and Administration who will then tally them.

8. If there is only one candidate running for a position, he will require a vote of confidence that requires a simple majority.
9. The Director of Finance and Administration will be responsible for keeping time during elections.
10. If the Director of Finance and Administration is running in an election, any other Executive Board member may carry out his duties.
11. The following are procedures for elections with more than two candidates: after the first round, the two candidates with the most votes will continue, unless there are already enough votes for one candidate to be declared victor. In the event that one or more candidates are tied for second place, there will be a runoff between those candidates to determine who will advance to the second round to face the candidate with the most votes.
12. Order of Candidate Presentation:
 - (a) PRESIDENT: Five (5) minute speech, followed by three (3) minute question and answer session, followed by discussion.
 - (b) ALL OTHER CORE OFFICERS: Three (3) minute speech, followed by two (2) minute question and answer session, followed by discussion.
13. During the question and answer session, members of the Legislative Body will be able to ask the candidate any relevant questions regarding their platform.
14. Discussion will take place after the question and answer session and will run for a maximum of ten (10) minutes.

4.8.7 HIRING PROCEDURES

All other Executive Officers that are not appointed via the elections process shall be hired in accordance with the following procedures:

1. Pre-Hiring Meeting: The hiring committee will review all applications. After a thorough review, the committee will decide which applicants will move on to the next round. There is no limit to the amount of applicants which may be selected to proceed to the next round.
2. Interviews: The hiring committee will convene to conduct in-person interviews with select candidates.
3. Decisions: The hiring committee will decide on a first and second choice candidate for each position.

4. Confirmation: The Legislative Council will then confirm or deny the first choice by a simple majority vote. In the instance where the first choice is NOT confirmed, the chapter presidents will vote to confirm or deny the second choice. In the event that both applicants are denied, the hiring committee will re-open the application and start the process over.

Advertisement for hired positions on the IFC shall include, but not be limited to:

1. Daily advertisements
2. Lists in the Office of Student Employment
3. Memos to relevant department heads and advising offices requesting applicants,
4. Posting of position announcements at appropriate locations on campus.
5. Application should be open for a minimum of two weeks and two applicants shall be required in order to initiate the interview process.

Additionally, each position shall have a written job description and written interview questions.

The hiring process mentioned above applies to any and all additional hirings that the Executive Board may choose to pursue.

4.8.8 SPECIAL HIRING PROCEDURES

1. Hirings for positions in addition to the officers of the Executive Board may be conducted at the discretion of the IFC Executive Board.
2. In order to open an application for a special hiring, the IFC Vice President must have a majority vote from the IFC Executive Board.
3. In the event that the IFC Vice President receives a majority vote to open an application, the hiring process mentioned in Article 4.8.7 applies to any additional hires the executive board may want to pursue
- 4.

4.8.9 MEMBERSHIP OF THE HIRING COMMITTEE

1. The hiring committee shall consist of six members as follows:
 1. The incoming Vice President, who shall serve as Chair;
 2. The incoming IFC president;

3. The outgoing IFC President and Vice President, or proxy;
4. One member-at-large, appointed by the incoming Vice President;
5. An advisor of the Office of Fraternity and Sorority Life, who shall serve as a member without vote.

4.8.10 VACATED OFFICES

1. In the event that an office (with the exception of President) is vacated in midterm, the President will make an interim appointment, with the approval of a simple majority of the Executive Board, to fill that office until the appointed officer can be confirmed by a simple majority vote at the next Legislative Council meeting.
2. If the office of the President is vacated mid-term, the Vice President will assume the duties of that office until a special election can be held at the next Legislative Council meeting.

5 ARTICLE V: STANDARDS BOARD

5.1 PURPOSE

It shall be the purpose of the IFC Standards Board to act as the judiciary body of the Interfraternity Council by interpreting and upholding the IFC bylaws.

5.2 AUTHORITY

The Standards Board shall be vested with the power to hear all cases brought to the Interfraternity Council by the Office of the Vice President of Student Life, the University of Washington or Seattle Police Departments, or any other concerned party. It shall also be charged with the responsibility to uphold all regulations and policies of the Interfraternity Council. The Standards Board is charged with enforcing all of the rules and requirements enumerated in the IFC bylaws.

5.3 MEMBERSHIP

1. The Standards Board shall consist of:
 - (a) The Chief Justice who shall chair the committee except in cases where his fraternity is involved, in which case a temporary replacement shall be appointed by the IFC President.
 - (b) Seven (7) undergraduate chapter representatives, no two of which may be affiliated with the same fraternity.

- (c) An OFSL staff member will serve as a non-voting Standards Board Advisor.
- (d) Each Standard Board member shall serve from the time of approval until he (a) graduates, (b) voluntarily resigns, (c) fails to meet eligibility requirements, or (d) is removed for cause at the discretion of the IFC President and Chief Justice.

2. Eligibility

To be eligible for membership on the Standards Board a candidate must be a fully matriculated University of Washington student in good standing with his respective fraternity candidates must also maintain a 3.0 cumulative Grade Point Average.

3. Election

- (a) When a vacancy arises on the Standards Board, The IFC Advisor, IFC President, IFC Chief Justice, and IFC Vice President will be in charge of narrowing the field of applicants to nominate candidates for confirmation by the Legislative Council.
- (b) Candidates will be confirmed by a vote of the Legislative Council. Each candidate shall require a simple majority vote to be elected to serve on the Standards Board. In the event of a tie, the IFC President will cast the tie-breaking vote.
- (c) The IFC President and IFC Chief Justice will determine the date of the elections.
- (d) Term of Office

Each Standard Board member shall serve from the time of approval until he (a) graduates, (b) voluntarily resigns, (c) fails to meet eligibility requirements, or (d) is removed for cause at the discretion of the IFC President and Chief Justice.

- 4. In the event of a lack of quorum on the Standards Board in reference to a specific judicial referral, delegates from the Legislative Council may be temporarily and randomly assigned to the board by the IFC Chief Justice to review and hear that specific judicial referral.

5.4 PROCEDURES

1. Initial Procedures

- (a) In the event that a fraternity does not meet the requirements set forth in these bylaws, commits actions that are not representative of fraternity men, or does not comply with any agreements or guidelines passed by IFC or the Legislative Council, the IFC Standards Board will meet to review these charges.
- (b) Once all of the evidence is gathered by the Vice President or other party, it is presented to the Standards Board as a new case. The Standards Board has the power to observe the evidence and determine whether the case should be:

- i. Closed
 - ii. Opened as a Level 1 Case
 - iii. Opened as a Level 2 Case
 - iv. Entered into mediation
- (c) The level of a case is determined by the severity of the charge or of past offenses.
- (d) If the case is opened by the Standards Board then the IFC Chief Justice is responsible for notifying the charged fraternity of its upcoming hearing (date, time, location) within seven (7) days of the decision via email sent to the chapter president's university email address. A charge letter will be attached to the email detailing the specific charges being addressed. This notification must be sent to the charged fraternity's advisor.

2. Level 1 Case Procedures

- (a) A Level 1 Case is defined as any incident, violation, or report that is not described by the Level 2 Case parameters.
- (b) The Standards Board shall convene to review the charges and hear the case.
- (c) This hearing will occur no sooner than forty-eight (48) hours and no later than twenty (21) days after the charged letter has been issued.
- (d) The accused fraternity will have the opportunity to submit a written response and/or send up to three (3) delegates, one of which may be an advisor, to physically appear before the Board to discuss the charges.
- (e) Upon hearing all sides of the case, the Standards Board shall determine one of the following:
- i. Find the accused fraternity not responsible for the charges and dismiss the charges.
 - ii. Organize a meeting between the fraternity or fraternities involved mediated by the Standards Board.
 - iii. Find the accused fraternity responsible for the charges and uphold the by-laws which can result in sanctions being issued. This can include but is not limited to:
 - A. Recommendation to National Headquarters for revocation of charter;
 - B. Recommendation to the University for suspension of recognition;
 - C. Suspension from the IFC;
 - D. Probation;
 - E. Social, and/or activity suspension;
 - F. Social, and/or activity probation, defined as time period during which the chapter will be placed under heightened scrutiny, and any subsequent infractions may result in more severe sanctions;

- G. Financial penalties;
- H. Educational sanctions;
- I. Community Service;
- J. Written reprimand.

3. Level 2 Case Procedures

- (a) A Level 2 Case can be defined as, but not limited to:
 - i. Dry Recruitment violations,
 - ii. Hazing violations,
 - iii. Probation/Suspension violations,
 - iv. Or blatant disregard for the IFC Risk Management Policy.
- (b) All evidence and witnesses that will be used by the IFC shall be submitted to the charged fraternity by the IFC Chief Justice no later than forty-eight (48) hours before the set date of the hearing.
- (c) The charged fraternity is also expected to submit up to three (3) representatives, witnesses, and evidence to the IFC Chief Justice forty-eight (48) hours before the hearing.
- (d) If any representatives, witnesses and/or evidence are not submitted by this deadline then the representatives, witnesses, and/or evidence may be excluded by the Chief Justice before the hearing commences.
- (e) This hearing will occur no sooner than seventy-two (72) hours and no later than twenty-five (25) days after the charged letter has been issued.
- (f) During the hearing the IFC will have the Chief Justice, Vice President, and Director of Finance and Administration (or his designated proxy for the sole purpose of taking minutes) and the voting members of the Standards Board.
- (g) Each party will be allotted ten minutes for their opening statements. Fifteen minutes will be allowed for each party's witnesses and exhibits to be presented to the Standards Board. For the closing statement, each party will be permitted to use ten minutes before the Standards Board enters into deliberations.

4. Mediation Procedure

- (a) The mediation conference shall be conducted by a member of the Standards Board. The following procedures shall be in effect at this conference:
 - i. An effort will be made to resolve the matter by mutual agreement.
 - ii. If an agreement is reached, the member of the Standards Board conducting the conference shall report his recommendation to the Standards Board and a written memorandum shall be created memorializing the resolutions and any consequences for non-compliance.

- iii. If no agreement is reached, or if the charged fraternity fails to appear, the Standards Board may then open the case as a Tier I or Tier II hearing.

5. Voting

Each member of the board, not including the IFC Chief Justice and Standards Board Advisor (or any other designated non-voting member), shall be entitled to one vote and all decisions shall require a majority vote. In the event that a case shall concern a chapter who has a representative on the Standards Board that representative will not serve on that case, including the Chief Justice. In the event of a tie, the Interfraternity Council Chief Justice (or the individual chairing the meeting) shall cast the majority vote.

6. Quorum

- (a) Quorum will consist of at least five voting members.
- (b) If quorum is not possible for a specific judicial referral because of the necessity for three or more Standards Board members to recuse themselves, delegates from the Legislative Council will be chosen at random to temporarily replace the recused Standards Board members using the following procedure:
 - i. Chapter Delegates representing an organization involved with the judicial referral will be excluded.
 - ii. Chapter Delegates representing an organization that is represented on the standards board will be excluded. This also applies to the chapter represented by the IFC Chief Justice.
 - iii. Chapters Delegates representing an organization not in good standing will also be excluded.
 - iv. Representatives will then be selected from the remaining delegates.

7. Notification to the Accused

- (a) After the Standards Board convenes, the Chief Justice shall notify the president(s), advisor(s), and international headquarters of the fraternity or fraternities involved via email detailing the charges and hearing date, time, and location, and again to detail the sanctions determined within seven (7) days of the hearing.
- (b) The Director of Finance and Administration will be in charge of providing minutes to a chapter involved in a Level 2 hearing within forty-eight (48) hours of the hearing.

8. Appeal Procedure

- (a) If the Standards Board finds the accused fraternity responsible for violations, the fraternity will have the opportunity to appeal to the IFC President via e-mail or letter delivered to the IFC office within ten (10) days of their hearing. The IFC President will then review the appeal and determine whether the appeal is valid. He may choose to grant the appeal and reopen the case, or dismiss the appeal and keep the case closed.
- (b) If the IFC President is a member of an involved chapter, the IFC Director of Finance and Administration will then grant or dismiss the appeal.
- (c) The basis of this appeal is limited to:
 - i. Severity of sanctions,
 - ii. Procedural error, or
 - iii. New evidence.
- (d) The Interfraternity Council Chief Justice will be responsible for setting a date for the appeals hearing and notifying the president(s), advisor(s), and international headquarters of the fraternity or fraternities involved.
- (e) The appeals board will consist of:
 - i. The IFC Chief Justice (non-voting member),
 - ii. The Standards Board Advisor (non-voting member),
 - iii. The IFC President,
 - iv. One (1) member of the AIFC,
 - v. Three (3) members of the Legislative Council chosen at random in the form of a list at the beginning of each quarter.
 - A. The members of the Legislative Council have the right to refuse duty on the Appeals Board. He must let the Chief Justice know five (5) days in advance of any appeals hearing.
 - B. Once a member has served on the Appeals Board, he will no longer be eligible to serve on the appeals board until all other members of the Legislative Council have served.
 - C. If the member is affiliated with a charged fraternity, he will not be allowed to serve on the Appeals Board.
- (f) All members of the appeals board will be responsible for closely reviewing the minutes from the original hearing.
- (g) The charged fraternity will be allowed up to three (3) delegates at the hearing and only student delegates may deliver their respective cases.
- (h) During the hearing the IFC will have the Chief Justice, Vice President, Director of Finance and Administration (for the sole purpose of taking minutes) and the voting members of the Appeals Board.

- (i) Each party will be allotted ten (10) minutes for their opening statements. Fifteen (15) minutes will be allowed for each party's witnesses and exhibits to be presented to the Standards Board. For the closing statement, each party will be permitted to use ten (10) minutes before the Appeals Board enters into deliberations.
- (j) Two (2) members of the Standards Board will be granted ten (10) minutes total during the deliberations to present to the Appeals Board their reasoning for the initial decision.
- (k) While in deliberations the appeals board may make the following decisions:
 - i. Affirm the original decision,
 - ii. Affirm the original decision and adjust sanctions,
 - iii. Or reverse the original decision.
- (l) The findings of the board will be the final word on all proceedings.
- (m) If the IFC president chooses to grant an appeal, he may also choose to grant a stay of sanctions pending the outcome of the appeals hearing. If the IFC president does not grant a stay of sanctions, any sanctions levied by the Standards Board will be in effect up until the hearing of the Appeals Board concludes.

9. Non-Compliance Clause

In the case that the fraternity does not comply with the penalties in the time period agreed upon by the Standards Board, the Board has the right to reconvene and determine, if needed, harsher sanctions.

5.5 DISCIPLINARY RECORDS

Any and all sanctions levied by the Standards Board will take effect immediately following the hearing. The IFC Chief Justice will be responsible for preparing a summary of the case which shall include: Name of Chapter, Alleged Offense and Date of Offense, Plea, Verdict, and Sanctions. A detailed transcript of all proceedings will be prepared and filed in the respective chapter's disciplinary file. All disciplinary files are confidential.

6 ARTICLE VI: FINANCES AND Finance and Administration

6.1 BUDGET

1. The Director of Finance and Administration will prepare an operating budget for the upcoming calendar year. The budget shall include all incoming revenue and detailed descriptions of expenditures.

2. The detailed budget will be submitted for approval before the Legislative Council by the third meeting of the Winter quarter. It will require a two-thirds affirmative vote.

6.2 DUES

1. Dues will be set by the Executive Board in consultation with OFSL staff members
2. The Director of Finance and Administration will provide individual invoices to each organization every quarter. This invoice will reflect rates for membership and new members from the current quarter.
3. Payments will be due by the date set by the Director of Finance and Administration.
4. All dues not received by the date decided by the Director of Finance and Administration will incur a standard \$50 fine for the first week and an additional 1% for each day following. (First day late will incur a \$50 fine; on the eighth day, the additional fine will be 1% of the outstanding balance; on the ninth day the additional fine will be 2% of the outstanding balance, etc.)
5. In the event that a chapter has an outstanding balance with the IFC by the due date, the chapter will be considered not in good standing and will temporarily lose their vote in the Legislative Council. These penalties will be lifted when the outstanding balances are paid or an agreement is reached with the IFC Executive Board.

6.3 EXPENDITURES

All expenditures that fall under a line item in the original budget will be reimbursed in full with a copy of the receipt and a completed reimbursement document explaining the reason for reimbursement. Expenditures to be reimbursed by IFC.

7 ARTICLE VII. BYLAWS MANAGEMENT

7.1 DISTRIBUTION

A copy of the Interfraternity Council bylaws shall be distributed to the Legislative Council and Executive Board in paper copy and will be easily accessible on the IFC website.

7.2 AMENDMENTS

The bylaws may be amended by a two-thirds (2/3) approval vote by the members in good standing of the Legislative Council. Amendments shall be submitted in written form to the Legislative Council during a regular meeting. After presentation, the proposed amendment shall be tabled for one meeting during which time the fraternity representatives shall obtain

from his chapter an affirmative or negative vote. Amendments must be ratified within sixty (60) days after presentation or such proposed amendments shall not be considered further.

8 ARTICLE VIII: CODE OF CONDUCT

8.1 PURPOSE

The purpose of this Code of Conduct is to provide a guideline of proper practices for members of the Interfraternity Council with regard to interactions with other chapters than their own. It is also meant to serve as a means by which chapters and their members are held accountable for their interactions with other chapters.

8.2 CODE OF CONDUCT

Chapter members are expected to conduct themselves as gentlemen at all times. Actions committed by members specifically towards members of different chapters and/or their property will not be tolerated. Such actions include, but are not limited to:

1. Vandalism of personal or chapter property;
2. Theft of personal or chapter property;
3. Damage to personal or chapter property;
4. Physical or verbal harassment;
5. Fighting;
6. Any statement, verbal, written, or otherwise that is slanderous in nature, made with the express purpose of damaging another individual or chapter;
7. Conduct unbecoming of a gentleman.

8.3 ENFORCEMENT

It is the responsibility of the chapter to ensure its members hold themselves to the aforesaid rules. Any violation of the Code of Conduct by a chapter member will fall upon the chapter itself, and will result in a Standards Board hearing.

8.4 UNIVERSITY OF WASHINGTON CODE OF CONDUCT

This Interfraternity Council Code of Conduct is considered an extension of the University of Washington Code of Conduct.

9 ARTICLE IX: RISK MANAGEMENT POLICY

The following provisions shall apply to all University of Washington IFC member Fraternities.

9.1 EVENT REGISTRATION

Under the terms of the Recognition Agreement between IFC fraternities and the University of Washington, IFC fraternities have agreed to comply with the following requirements regarding the sponsorship of an event:

1. An "event" is defined as:
 - (a) a gathering of more than 24 people;
 - (b) at which alcoholic beverages are consumed; and
 - (c) which is arranged, scheduled or announced by the Chapter.
2. The Chapter agrees that when it sponsors a party, it will comply with the following requirements:
 - (a) register the event with the Office of Fraternity and Sorority Life no later than 7 days in advance of each Party;
 - (b) arrange for and/or obtain a Special Occasion License or Banquet Permit from the Washington State Liquor Control Board and adhere to the permit or license regulations;
 - (c) maintain security and regulate access to the event.
3. The Chapter also agrees to be in compliance with:
 - (a) all applicable federal, state and local laws and regulations;
 - (b) the rules of the Chapter's Headquarters;
 - (c) the rules and policies of the IFC.

9.2 ALCOHOL AND DRUGS

1. The possession, use, and/or consumption of alcoholic beverages while on chapter premises, during an official fraternity event, or in any situation sponsored or endorsed by the chapter, must be in compliance with any and all applicable laws of the state, county, city, and university.
2. No chapter members, collectively or individually, shall at any time purchase for, sell to or serve alcoholic beverages to any person under the legal drinking age.

3. No alcoholic beverage may be purchased through chapter funds nor may the purchase for members or guests be undertaken or coordinated by any member in the name of, or on behalf of, the chapter. The purchase or use of a bulk quantity or common sources of such alcoholic beverage, e.g. kegs or cases, is prohibited. No chapter shall allow a tap system and/or keg to be present in the chapter house, or on chapter property, or at a chapter function (unless the keg or tap system is part of a cash bar operated by a licensed caterer).
4. No Chapter shall serve, or permit the use, possession, or consumption of alcoholic beverages at Chapter recruitment functions. In addition, each chapter is expected to be an active proponent of dry recruitment.
5. No chapter may cosponsor an event with an alcoholic distributor, charitable organization, or tavern (tavern being defined as an establishment deriving more than half of annual gross sales from alcohol) where alcohol is given away, sold, or otherwise distributed to those present.
6. No chapter shall sponsor, tolerate, encourage, or condone chapter sponsored drinking games.
7. No alcohol shall be present at any pledge/associate member/novice program or activity of the chapter.
8. The illegal use, possession, sale, or distribution of any controlled substance at Chapter functions shall be strictly prohibited.

9.3 PARTY PROTOCOL

1. No chapter members may provide alcoholic beverages to members or guests by selling tickets or cups, by charging admission fees, by taking up a collection (passing the hat), or by using other direct or indirect means of collecting monies from persons attending Chapter functions.
2. The purchase and/or use of a bulk quantity of alcoholic beverages; e.g. kegs, party balls, party punch; is prohibited. No chapter shall allow a tap system and/or keg to be present in the chapter house, or on chapter property, or at a chapter function (unless the keg or tap system is part of a cash bar operated by a licensed caterer).
3. Open events, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, shall be prohibited.
4. Public advertising (sidewalk chalk, Facebook, party flyers, etc.) of social events where alcohol is present is strictly prohibited.

5. A guest list of invited individual guests' names must be maintained and monitored at the door or entry to the function.
6. Only persons on the guest list should be granted admission into a function where alcohol is present. Each individual guest's identity shall be verified with an appropriate ID. Persons who will be consuming alcohol at the function must demonstrate that they are of legal drinking age with a government issued ID.
7. Party bracelets/wristbands must be provided to allow for identification of members or/and guests admissible into the function. There should be special party bracelets/wristbands to distinguish guests who are of legal drinking age and of guests who are minors under the legal drinking age.
8. Furthermore, the number of guests present inside any fraternity house may not exceed the legal fire safety code set for that structure.
9. The IFC recommends that fraternities hire professional security to assist with management and the safe execution of any social function where alcohol is present.
10. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups, or organizations.
11. At any and all Chapter functions where the legal consumption of alcoholic beverages is permitted, alternate or non-alcoholic beverages and food shall be served.
12. Should any member or guest at a Chapter function or present in Fraternity facilities appear to be intoxicated, chapter members shall take reasonable steps to safely escort that person to his or her place of lodging. In particular, chapter members shall take all reasonable steps to prevent apparently intoxicated persons from operating a motor vehicle or walking themselves home. Such persons should be accompanied by a sober and responsible member who is capable of assisting as needed.
13. Chapter(s) hosting an event where there is alcohol present is/are responsible for having an adequate number (one per twenty-five patrons) of sober party monitors at all times. To ensure the safety of the members and the guests, the sober monitors MUST be sober. Sober is defined as having consumed zero alcohol in the previous twelve hours. Party Monitors are to serve as liaisons between the chapter and any IFC Officers or Police officers that need to come into the party for investigative purposes.
14. "Events" will be categorized as follows:
 - (a) Tier I Events (Grab-a-dates, cocktails, dances, etc.): Events limited to host chapter membership plus one guest per member. Completed guest list must be submitted to the Office of Greek Relations by noon on the day of the event and

present at event. Guest lists can be provided by the IFC. Events that do not have a guest list submitted by noon will follow Tier II guidelines.

- (b) Tier II Events (Single-house parties, Biads, Triads, etc.): Events with more than host chapter membership plus one guest per member and/or co-hosted by two or more fraternities. Guest list must be present at event. Alcohol at these events will be limited to and distributed in containers of alcohol no more than 16 ounces and 8% alcohol content (i.e. beer, flavored malt beverages, etc.). Drinks must be served in original container.
 - (c) Tier III Events (Events hosted at/with a third party vendor and/or location): Third party vendor must be licensed and be able to present insurance at time of event.
15. For events that are co-hosted by three fraternities or more the following guidelines apply:
- (a) Third party security must be hired.
 - (b) Bartenders must have a valid ID on hand, have more security when serving, and the bar must be kept clean during the event.
16. The following are recommendations for events co-hosted by three or more fraternities:
- (a) Lines at door should maintain a low profile.
 - (b) Trash and recycling should be frequently disposed of.
 - (c) Hosts should continue to dispose of discarded beverages and containers.
17. The IFC may choose to conduct party patrols throughout the year to ensure that chapters are complying with the risk management policy. IFC Officers will announce their presence and will request a guided tour throughout the party by a chapter officer.

9.4 HAZING

University of Washington's Interfraternity Council takes a zero tolerance policy on hazing. State law requires that the faculty or governing board of a college or school expel any student convicted of hazing in court. This policy is considered an extension of the University of Washington's anti-hazing policy.

9.4.1 DEFINITION OF HAZING

Hazing activities are defined as any action or situation created, either directly or through innuendo that jeopardizes the student's psychological, emotional, or physical well-being, regardless of the person's willingness to participate. Examples include but are not limited to:

1. Subtle hazing: behaviors that emphasize a power imbalance between new members/rookies and other members of the group or team.
2. Harassment hazing: behaviors that cause emotional anguish or physical discomfort in order to feel like a part of the group. Harassment hazing confuses, frustrates, and causes undue stress for new members/rookies.
3. Violent hazing: behaviors that have the potential to cause physical and/or emotional or psychological harm.

Note that the willingness of any individual to participate in any activity does not excuse any hazing violation.

9.5 SEXUAL ABUSE

IFC member chapters will not tolerate nor condone any form of sexually abusive behavior on the part of its members, whether physical, mental, or emotional. This is to include any actions which are harmful to women and men, including but not limited to date rape, gang rape, or verbal or printed harassment.

9.6 FIRE, HEALTH, AND SAFETY

1. All chapter houses shall, prior to, during, and following occupancy, meet all local fire and health codes and standards.
2. All chapters must have posted in a common area, emergency numbers for fire, police, and ambulance, and must have posted evacuation routes from chapter houses posted on the back of the door of each sleeping room.
3. All chapters and housing corporations shall comply with reasonable engineering recommendations, which are financially feasible to the chapter and Housing Corporation, as reported by the insurance company.

9.7 EDUCATION

At the beginning of each Fall, Winter, and Spring quarter, each chapter shall educate every member and pledge in proper risk management practices and review the full contents of this policy at a chapter meeting.

9.8 VIOLATIONS

All violations of this policy shall be referred to the IFC Standards Board. This policy is not in lieu of the Recognition Agreement nor any International Fraternity risk management policy under which a chapter may be governed. It is intended to supplement existing governing policies.

10 ARTICLE X: EXPANSION PHILOSOPHY

In accordance with the North-American Interfraternity Conference's Position on Open Expansion, the IFC at University of Washington believes the best interests of higher education and of the fraternity movement are served through the establishment of new chapters that provide a fraternal experience for an increasing number of college men. Expansion gives men more choices; it brings new influence and direction to a campus fraternal community; it provides new leadership and renewed motivation. To that end, the Member Fraternities of the IFC:

1. Will not prohibit an international organization from selecting undergraduates for the purpose of establishing a chapter on the campus; and
2. Will not deter expansion by withholding membership in the IFC for any international member organization.

10.1 EXPANSION PROCESSES

There are several routes for an expansion to occur, including:

1. **Open Invitation to Colonize:** In the event the IFC wishes to seek expansion opportunities, a formal invitation shall be sent to international organizations requesting Letters of Intent. The IFC President shall contact the North-American Interfraternity Conference (NIC) for assistance with communicating with international organizations. If multiple international organizations submit Letters of Intent, the IFC President will coordinate with the international organizations and the NIC to establish an agreeable timeline for expansion.
2. **International Fraternity Colonization:** If an international fraternity petitions to join the IFC, a Letter of Intent shall be sent to the IFC President.
3. **Student Interest Group Colonization:** A group of enrolled students at University of Washington may choose to form a chapter that is affiliated with an international organization and may seek membership in the IFC as a result of that affiliation. The group of interested students shall submit a Letter of Intent that includes a Letter of Endorsement from the international organization.

10.2 LETTER OF INTENT

A Letter of Intent shall consist of information pertinent to educating the fraternity community on the international organization, including:

1. Overview of the Fraternity's History, Mission, and Values;

2. Summary of the Colonization Plan, including: outline of the colonization timeline, international and/or local support, and contact information; and
3. Statement of agreement with the Requirements of Members as stated in Article 2.3 of the IFC bylaws.

Upon receipt of the Letter of Intent, the IFC President shall notify the IFC General Body of the international fraternity's intent and the process by which the international organization intends to colonize. Following NIC Standards, the IFC General Body shall grant the organization Associate Membership.

10.3 GRANTING OF FULL MEMBER STATUS

Upon chartering with its international organization, the Associate Member Fraternity shall become a full member of the IFC with all rights privileges and responsibilities under the IFC Constitution and Bylaws.

11 ARTICLE XI: RECRUITMENT POLICY

11.1 RECRUITMENT PHILOSOPHY

The IFC supports open recruitment and believes a man shall be free to join a Member Fraternity at a time that is mutually beneficial to both himself and the Member Fraternity. To this end, the IFC shall not establish policies that inhibit men from participating in recruitment activities and joining Member Fraternities.

11.2 RECRUITMENT DEFINITION

A recruitment activity shall be defined as any action, formal or informal, by one or more active members or new/associate members, to meet, experience, develop associations with, and/or persuade any non-members in an attempt to provide the opportunity for membership to a fraternal organization.

11.3 IFC SPONSORED RECRUITMENT

Under the guidance of the IFC Director of Recruitment, the IFC shall designate periods of time during which the IFC will assist Member Fraternities by advertising their recruitment events, hosting campus-wide recruitment events, and educating Potential New Members on the fraternity community.

The IFC Director of Recruitment shall solicit and maintain a Potential New Member Roster, which shall be a roster of men interested in fraternity recruitment, and shall make that list available to each Member Fraternity.

11.4 MEMBER FRATERNITY RECRUITMENT

Each Member Fraternity shall develop recruitment events, materials, and activities that are:

1. Values-based;
2. Alcohol-free and illegal substance-free;
3. Not derogatory, degrading, or slanderous; and

11.5 RECRUITMENT VIOLATIONS

The Interfraternity Council defines recruitment violations as follows:

1. Alcohol in the immediate range of a fraternity member, potential new member, or guest, or on the property which is serving as the designated location of the fraternity's recruitment function.
2. Presence of any alcoholic containers, or other illegal paraphernalia, in or near plain view of a fraternity member, potential new member or guest.
3. Taking a potential new member to an alternate property (e.g. live out houses) to consume alcohol, or where alcohol is easily accessible.
4. Anyone who is intoxicated, by alcohol or other substance, who is in or near the plain view of a potential new member or guest.
5. Any fraternity member who attends another fraternity recruitment location with the intention of drawing other potential new members to said fraternity member's respective rush function.
6. Any fraternity that downgrades or directs derogatory remarks about any other fraternity.

11.6 BIDDING

Each Member Fraternity shall reserve the right to extend or retract a bid utilizing a process and timeline as determined by that Member Fraternity. Each Potential New Member shall reserve the right to accept or decline any bid at any time without any penalty or pressure placed upon the Potential New Member.

11.7 REPORT OF NEW MEMBERS

Each Member Fraternity shall submit the names of new members to the IFC Director of Recruitment within one week of pledging any New Member.

11.8 NEW MEMBER DISSOCIATION/DE-PLEDGING

A New Member shall reserve the right to disassociate / de-pledge from the new member process of any Member Fraternity at any time and may accept a bid from another Member Fraternity at any time following that disassociation / de-pledging. Each Member Fraternity shall submit changes to a New Member Roster to the IFC Director of Recruitment within one week of any New Member disassociating / de-pledging.

11.9 COMITY

No Member Fraternity shall initiate communication with a New Member or Member of another Member Fraternity about disassociation / de-pledging in order to become a New Member or Member of their own Member Fraternity.

12 ARTICLE XII: PHILANTHROPY

12.1 OVERVIEW

1. All member organizations of the Interfraternity Council shall not participate in, or host, any philanthropic event which involves university living groups that does not abide to all guidelines in this policy.
2. Each member organization of the Interfraternity Council is entitled to one three (5) day long philanthropy throughout the entire academic year. Each member organization is also entitled to one additional three-day joint-philanthropy, in which they partner with another member organization of the Interfraternity Council and/or Panhellenic Council. Joint philanthropies must be registered in the same manner as individual chapter philanthropies.
3. Member organizations are entitled to three single-day philanthropies throughout the entire academic year.
4. Only one individual chapter philanthropy or one joint-philanthropy is allowed to take place during the same periods. However, a chapter may host a philanthropy overlapping one day with a multiday philanthropy if needed. The philanthropy calendar will be available on the UW IFC website, the calendar will display all available philanthropy times. If a chapter needs to change the date of their philanthropy after already submitting a registration form, they must contact the Director of Programming at least three weeks prior to the start date of the event. Failure to do so will result in the forfeiture of their one allotted dates.
5. The host chapter(s) shall notify the IFC Director of Programming of their intended philanthropy at least thirty days prior to a multi-day event, and fourteen days prior

to a single day event. Registrations submitted after these dates are subject to the discretion of the IFC Director of Programming. A valid registration form must include:

- (a) Name of host chapter(s)
- (b) Name of Event
- (c) Entry fee
- (d) Detailed schedule of events (Including activities, approximate beginning and end times for each activity, and location.)
- (e) Benefitting organization
- (f) Dates of philanthropy
- (g) Contact person
- (h) Contact information

The registration form must be submitted to the IFC Director of Programming, who will contact the chapter with confirmation of the approval of the philanthropy event within one week of submission. If a chapter chooses to participate without approval they will be in violation of this policy.

6. The host chapter shall notify eligible participant chapters by 5:00 PM on the Monday of the week prior to the competition. At this time, the approved schedule will be given to the appropriate representative of the participant chapter.
7. Competitions must be open to all members and new members. An unlimited number of observers may be present.
8. Exceptions to these policies are the discretion of the Director of Programming and Interfraternity Council Executive Board.

12.2 RULES AND GUIDELINES

1. No inappropriate or degrading materials may be used in the activities scheduled by the host chapter. Events that require participants must be for the benefit of a charitable cause.
2. Competitions shall be fun and positive, and activities will not single out or embarrass any contestants. No demeaning activities (by hosts or participants) are allowed. Slandering of other organizations is not allowed.
3. Alcohol shall never be involved in any activity during the time in which the competition is being held, directly prior, following, or in any setting associated with the event. Contestants shall not purchase or provide alcohol for the host chapter or any

of its members, nor shall the host chapter use corporate or personal funds for the purchase of any alcohol for their members or the contestants. Any team or participant intoxicated at the event will be disqualified and in violation of this policy.

4. T-shirts or other favors may not be the sole basis of awarding points. Tasteless or inappropriate messages on T-shirts will not be allowed.
5. The Interfraternity Council reserves the authority to interpret the aforementioned policy. Violation of this policy may result in a standards hearing.